



**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

An Autonomous Institution affiliated to Madurai Kamaraj University ♦ Reaccredited with 'A' Grade by NAAC

VIRUDHUNAGAR - 626 001, TAMIL NADU.

[support@vhnsnc.edu.in](mailto:support@vhnsnc.edu.in)

# 2022-2023

**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

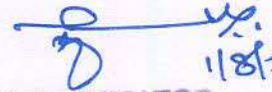
Sub: Requisition for financial assistance of registration fee for our College Staff members for Faculty Development Programme on "Digital Pedagogy and New Education Policy 2022" - reg.

I would like to bring to your kind notice that our college IQAC organizes a Faculty Development Programme on "Digital Pedagogy and New Education Policy 2022" on August 08 and 09, 2022. The registration fee for this event is Rs. 1500/- per head. At this juncture, I request you to kindly support our college faculty members (91 in number) with the financial assistance of  $91 \times 1500 = \text{Rs. } 1,36,500/-$  to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar  
01.08.2022

Yours faithfully,

  
11/8/22

**CO-ORDINATOR**

**Internal Quality Assurance Cell**  
**V.H.N.S.N. College, Virudhunagar**

*May be sanctioned*

*To The Secretary*  
*5/8/22*



From

Dr. S.Selvanathan  
Assistant Professor & Convenor - FDP  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance of registration fee for our College Staff members for Faculty Development Programme on "Development and Psychometric Analysis Using EFA and CFA"- reg.

I would to like to bring to your kind notice that our college organizes a Faculty Development Programme on "Development and Psychometric Analysis Using EFA and CFA" on 29.08.2022 and 30.08.2022. The registration fee for this event is Rs. 100/- per head. At this juncture, I request you to kindly support our college faculty members (10 in number) with the financial assistance of  $10 \times 100 = \text{Rs. } 1,000/-$  to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar

22.08.2022

Yours faithfully,

*S.S. Selvanathan*

*May be sanctioned*

*To  
The Secretary*

*22/08/22*

*[Red signature]*



**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance for our College Staff members for Faculty  
Development Programme on "Financial Planning" - reg.

I would like to bring to your kind notice that our college IQAC organizes a Faculty  
Development Programme on "Financial Planning" on September 09, 2022. At this juncture, I  
request you to kindly support our college faculty members (32 in number) with the financial  
assistance of Rs. 400/- to organize the Faculty Development Programme.

Thanking you,

Virudhunagar  
05.09.2022

Yours faithfully,

  
5/9/22

CO-ORDINATOR

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar

*May be sanctioned*

*To  
The Secretary*

*[Signature]*  
05/09/22

*[Red handwritten mark]*

From

Dr. M.Balaji  
Associate Professor & Convenor - FDP  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance of registration fee for our College Staff members for Faculty Development Program on "3E'S of Teaching - Ethics, Effective & Enjoy" - reg.

I would like to bring to your kind notice that our college organizes a Faculty Development Program on "3E'S of Teaching - Ethics, Effective & Enjoy" on 15.12.2022 and 16.12.2022. The registration fee for this event is Rs. 3,000/- per head. At this juncture, I request you to kindly support our college faculty members (11 in number) with the financial assistance of  $11 \times 300 = \text{Rs. } 33,000/-$  to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar

12.12.2022

Yours faithfully,

Dr. M. M. M. 12/12/22.

May be sanctioned

To  
The Secretary

12/12/22



From

Dr. S.Selvanathan  
Assistant Professor & Convenor - FDP  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance for our College Staff members for Faculty Development Programme on "Life Style Modifications towards a Healthy Life" - reg.

I would like to bring to your kind notice that our college organizes a Faculty Development Programme on "Life Style Modifications towards a Healthy Life" on 10.01.2023. At this juncture, I request you to kindly support our college faculty members (38 in number) with the financial assistance of Rs. 550/- to organize the Faculty Development Programme.

Thanking you,

Virudhunagar

04.01.2023

Yours faithfully,

*S.Selvanathan*

*May be sanctioned*

*To  
The Secretary*

*[Signature]  
04/01/23*

*[Red Signature]*



**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance of registration fee for our College Staff members for Faculty Development Programme on "Creating Innovative & Effective e-Content" - reg.

I would to like to bring to your kind notice that our college IQAC organizes a Faculty Development Programme on "Creating Innovative & Effective e-Content" on January 23, 2023. The registration fee for this event is Rs. 100/- per head. At this juncture, I request you to kindly support our college faculty members (41 in number) with the financial assistance of  $41 \times 100 = \text{Rs. } 4,100/-$  to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar  
20.01.2023

Yours faithfully,

  
20/1/23

**CO-ORDINATOR**

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.

*May be sanctioned*

*To  
The Secretary*

*20/01/23*



**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,


Sub: Requisition for financial assistance of registration fee for our College Staff members for State Level Seminar on "NEP 2020: Challenges and Opportunities in Higher Education"- reg.

I would to like to bring to your kind notice that our college IQAC organizes a State Level Seminar on "NEP 2020: Challenges and Opportunities in Higher Education" on 22.02.2023. The registration fee for this event is Rs. 300/- per head. At this juncture, I request you to kindly support our college faculty members (21 in number) with the financial assistance of  $21 \times 300 =$  Rs. 6,300/- to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar  
20.02.2023.

Yours faithfully,

  
20/2/23

**CO-ORDINATOR**

**Internal Quality Assurance Cell**  
**V.H.N.S.N. College, Virudhunagar.**

*maybe sensitive*

*To  
The Secretary  
20/02/23*





**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,


Sub: Requisition for financial assistance of registration fee for our College Staff members for Faculty Development Programme on "Enhance Your English" - reg.

I would like to bring to your kind notice that our college IQAC organizes a Faculty Development Programme on "Enhance Your English" from 28.02.2023 to 04.03.2023. The registration fee for this event is Rs. 100/- per head. At this juncture, I request you to kindly support our college faculty members (22 in number) with the financial assistance of  $22 \times 100 = \text{Rs. } 2,200/-$  to make the payment for Registration fee for the Faculty Development Programme.

Thanking you,

Virudhunagar  
20.02.2023

Yours faithfully,

  
20/2/23

CO-ORDINATOR

Internal Quality Assurance Cell:  
V.H.N.S.N. College, Virudhunagar

*May be sanctioned*

*To  
The Secretary*

*[Signature]*  
20/02/23

*[Red handwritten mark]*

From

Dr. S.Selvanathan  
Assistant Professor & Convenor - FDP  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance for our College Staff members for Faculty Development Programme on "Power of Life"- reg.

I would like to bring to your kind notice that our college organizes a Faculty Development Programme on "Power of Life" on 16.03.2023. At this juncture, I request you to kindly support our college faculty members (30 in number) with the financial assistance of Rs. 8,000/- to organize the Faculty Development Programme.

Thanking you,

Virudhunagar

13.03.2023

Yours faithfully,

*S. Selvanathan*

*May be sanctioned*

*To The Secretary*  
*13/03/23*

*[Red signature]*



Estd. : 1947

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**



13.02.2023

To

The Principal

VHNSN College (Autonomous).

Virudhunagar.

Dear Sir,

Kindly give permission to depute 21 of our teaching faculty members to participate in the State Level Seminar on "NEP 2020: Challenges and Opportunities in Higher Education" on 22.02.2023 organised by V.V.Vanniaperumal College for Women, Virudhunagar. The registration fee is Rs. 300/- per participant. Kindly provide the registration fee for the above participants from our College Managing Board.

Thanking you.



*May be sanctioned*

*To The Secretary  
13/02/23*

Yours faithfully,

*[Signature]*  
13/2/23  
CO-ORDINATOR

*Rs 6300/-  
T. KATHIRAMMOorthy*

*[Signature]*



**Dr. T.Kathirvalavakumar**  
IQAC Coordinator

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous)  
Virudhunagar

Respected Sir,

Sub: Requisition for financial assistance of registration fee for our College Staff members for  
Faculty Development Programme on "Emotional Intelligence" - reg.


I would to like to bring to your kind notice that our college IQAC organizes a Faculty Development Programme on "Emotional Intelligence" from 17.04.2023 to 19.04.2023. At this juncture, I request you to kindly support our college faculty members (18 in number) with the financial assistance of Rs. 6,000/- to organize the Faculty Development Programme.

Thanking you,

Virudhunagar


10.04.2023

Yours faithfully,

  
10/4/23

CO-ORDINATOR

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar

May be Sanctioned  
To  
The Secretary  
  
10/04/23





**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

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VIRUDHUNAGAR - 626 001, TAMIL NADU.

[support@vhnsnc.edu.in](mailto:support@vhnsnc.edu.in)

# 2021-2022

From

**Dr. T. Kathirvalavakumar,**

IQAC Co-Ordinator,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

To

The Principal,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

Respected Sir,

Sub: Requisition for financial assistance for our college staff members Registration fees for FDP program on "Professional Communication Skills"-reg

I would like to bring your kind notice that our IQAC along with English Department organizes FDP on "Professional Communication Skills" on 12.07.2021 to 15.07.2021. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total numbers of faculty members are 24. So kindly provide sum of Rs.6200/- as early as possible.

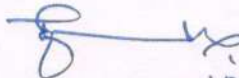
Thanking you,

Virudhunagar,

10.07.2021

Yes  
10/07/21

Yours faithfully,

  
10/7/21  
**Dr. T. Kathirvalavakumar**



From

**Dr. T. Kathirvalavakumar,**

IQAC Co-Ordinator,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

To

The Principal,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

Respected Sir,

Sub: Requisition for financial assistance for our college staff members Registration fees for FDP program on "English for Effective Teaching"-reg


I would like to bring your kind notice that our IQAC along with English Department organizes FDP on "English for Effective Teaching" on 25.10.2021 to 01.11.2021. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total number of faculty members is 24. So kindly provide sum of Rs.5650/- as early as possible.

Thanking you,

Virudhunagar,

25.10.2021

Yours faithfully,

  
25/10/21  
**Dr. T. Kathirvalavakumar**

Yes  
  
25/10/21

From

**Dr. T. Kathirvalavakumar,**

IQAC Co-Ordinator,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

To

The Principal,

V. H. N. Senthikumara Nadar College (Autonomous),

Virudhunagar.

Respected Sir,

Sub: Requisition for financial assistance for our college staff members for FDP Program on **"Ignite the Mind"**-reg

I would like to bring to your kind notice that our college Internal Quality Assurance Cell organizes FDP on **"Ignite the Mind"** on **09.11.2021**. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total number of faculty members are 38. So kindly provide sum of Rs.15850/- as early as possible.


Thanking you,

Virudhunagar,

03.11.2021

Y  
121  
03/11/21

Yours faithfully,

  
[Dr. T. Kathirvalavakumar]

From

Dr. T. Kathirvalavakumar,  
IQAC Co-Ordinator,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

Respected Sir,

Sub: Requisition for financial assistance for our college staff members for FDP Program on "Intensive study on Worksheet"-reg

I would like to bring to your kind notice that our college Internal Quality Assurance Cell organizes FDP on "**Intensive study on Worksheet**" on **15.02.2022**. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total number of faculty members are 24. So kindly provide sum of Rs.1590/- as early as possible.


Thanking you,

Virudhunagar,

15.12.2022

Yes  
~~15/12/22~~  
15/12/22

Yours faithfully,

  
15/12/22  
[Dr. T. Kathirvalavakumar]



From

**Dr. T. Kathirvalavakumar,**  
IQAC Co-Ordinator,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

Respected Sir,

Sub: Requisition for financial assistance for our college staff members for FDP Program on "Academic Bank of Credits"-reg

I would like to bring to your kind notice that our college Internal Quality Assurance Cell organizes FDP on "**Academic Bank of Credits**" on **02.05.2022**. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total number of faculty members are 104. So kindly provide sum of Rs.2000/- as early as possible.


Thanking you,

Virudhunagar,

30.04.2022

  
30/04/22

Yours faithfully,

  
30/4/22  
[Dr. T. Kathirvalavakumar]

DEBIT

VOUCHER

# V.H.N.S.N. UYARTHARA KALLURI PARIPALANA SABAI VIRUDHUNAGAR

No.: 00339

Date:

25/08/2021

Amount Rs.

82400.00

For: TMR SABAI A/c

Y.F.R.T (ICT academy of Tamilnadu, Chennai)

5 years ICT academic fees membership fees paid vide order

NAAC EXPENSES A/c

Passed for Payment:

TREASURER

25/8/21

SECRETARY

25/8/21

with thanks a sum of Rs.:

82400.00

Rupees Fifty Two Thousand Six Hundred Only)

No.: 02750499

|               |     |             |
|---------------|-----|-------------|
| Net Allotment | Rs. | 135000      |
| Previous bill | Rs. | 42638       |
| Bill amount   | Rs. | 87400       |
|               | Rs. | <u>9762</u> |

SIGNATURE OF THE RECEIVER





request you to kindly renew the privilege membership for the year 2021 - 26. We hope you will utilize this opportunity and take full advantage of the exclusive Privilege membership benefits provided by ICT Academy. Our Board has given approval for the Privilege Membership subscription policy with subsidy in the existing Membership price to leverage it to all in the higher education spectrum.

Privilege membership is not for all institutions, we should have a constant program in our institution initiated by ICT Academy. It will be a 5 years plan which comes with free of cost for the member. There are many benefits which I briefed above for privileged membership. We would still have many programs for the betterment of students and faculties. There are a lot more to come.

**Madanagar Hindu Nadars' Senthikumara Nadar College (Autonomous) had paid Rs 1,18,000 for ICT Academy Privilege Membership for 5 years, After GST Implementation by Government, Membership cost is - 100000 + 18% GST = 1,18,000**

ICT Academy of Tamil Nadu's management has decided to provide the skill development funding for membership benefits. With regards to that you can get the membership with 60% of Subsidized cost.

Original Membership Cost - Rs - 1,18,000  
Subsidized Cost - Rs - 82,600

**You can save this occasion - Rs - 35,400**

Kindly make use of this phenomenal opportunity as this opportunity ends by 30th August, 2021. If it is not used later it can't be utilized. Kindly apply for Membership as early as possible.

| Category         | Membership Category | Period  | Amount in Rs + GST |
|------------------|---------------------|---------|--------------------|
| Arts and Science | Privilege           | 5 Years | 70,000 + 18% (GST) |

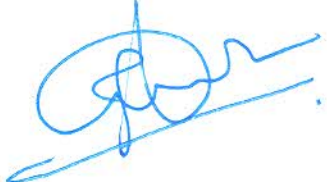
Find Below ICT Academy Bank Account Details -

Amount may please be released in favour of "ICT Academy of Tamil Nadu" payable at Chennai Or Transfer Online Indian Bank A/c. No. 810454023, DB Jain College Branch, Thoraipakkam, Chennai (IFSC: IBI000D052). Preferable NEFT Transaction. Thank You

Visit [www.ictacademy.in](http://www.ictacademy.in) for more details.

Again thank you and looking for your long lasting relationship.

For queries or any assistance, please reach me **S Muralirajan**, 937338881067, E-mail: [murali@ictacademy.in](mailto:murali@ictacademy.in)

*To The Secretary for order*  
*24/08/21*  


*Rs - 82,600/-*

25 08 21

**Muralirajan S**  
Relationship Manager

ICT ACADEMY | An Initiative of Government of India, State Government and Industry  
ELCOT Complex, 2-7 Developed Plots, Industrial Estate,  
Perungudi, Chennai - 600 096, Tamil Nadu, India

☎ 044-42906800 | 📠 7338881067 | 🌐 [www.ictacademy.in](http://www.ictacademy.in)



**PAID & CANCELLED**





ICTACT Journal on Management Studies (IJMS)  
ICTACT Journal on Data Science and Machine Learning (IJDSML)

Member Institution faculties can publish their articles at free of cost.

## 2. Training programs and Faculty Development Program's

We have successfully conducted close to 1300 + training programs to over 30,632 teachers in 2,757 Engineering & Arts and Science Colleges. These programs have given deep insights and hands on application on various technologies that are currently used by the industry. We engage with the Technology Companies and bring in their content and Industry Experts as trainers to train the teachers. We also give

the content to be taken to the students. We are currently working with Microsoft, Intel, National Instruments, Oracle academy, Dell EMC, VMWARE, NVIDIA, Autodesk, Palo Alto Networks, Hortonworks, Salesforce, Automation Anywhere, Cisco, Hindu STEP, Amazon, Qlik, Celonis etc. We will host Faculty Development Program in your campus. Participants from your Institution, also ICT Academy have invited their member institution faculties.

### Industry-Institute Interaction (<http://www.ictacademy.in/powerseminar/>):

ICT Academy Power Seminar featuring multiple tracks with noted industry experts as speakers, conducted at member institutions on niche technical topics which is attended by specific students. We will host Power Seminar (HR Conclave) in our member Institution, will facilitate interaction with experts from Industry.

### Industry Partner Initiatives (<http://www.ictacademy.in/learnathon2021/>) :

ICT Academy regularly initiated Students contest, facilitated Online Self Learning Courses to the students fraternity. From March 26th We had initiated New India Learnathon powered by 8 industry partners (Celonis, VMware, Cisco, Microsoft, Mathworks, Automation Anywhere, Primesc, Qlik)

### BRIDGE Conference Series (<http://bridge.ictacademy.in/>) :

Academy BRIDGE is a largest Industry – Institute interaction event in India. We had conducted 45 editions so far. It is our flagship event a platform for all the stakeholders in the Education Eco-system to discuss on improving the Industry-Institute collaboration.

### Industry Membership:

ICT Academy supported by Industry Membership through providing their in-house training content, trainers, software, e-learning sources, curriculum and books.

- A. Oracle Academy Membership
- B. Amazon Internet Services Free Membership
- C. Palo Alto Networks

### Student Skill Development Program

Program offered in both ToT (Train the Trainer) model and direct training model. These skill development program include both Technical and Soft skill course modules. All the courses are designed and guided by the Industry experts.

### Awards

From year 2011, ICT Academy has initiated Awards to empower students and faculty members, need to recognize and reward the actual contributors to our education ecosystem.



**Fwd: ICT Academy - Opportunity to Become a Privilege Membership renewal by subsidized Cost - Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous)- Reg**

1 message

**Principal VHNSNC COLLEGE** <principal@vhnsnc.edu.in>  
To: VHNSNC office VHNSNC College <vhnsncoffice@vhnsnc.edu.in>

Tue, Aug 24, 2021

----- Forwarded message -----

From: **Murali** <murali@ictacademy.in>  
Date: Tue, 24 Aug, 2021, 5:00 pm  
Subject: ICT Academy - Opportunity to Become a Privilege Membership renewal by subsidized Cost - Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous)- Reg  
To: secretary@vhnsnc.edu.in <secretary@vhnsnc.edu.in>, principal@vhnsnc.edu.in <principal@vhnsnc.edu.in>, placement@vhnsnc.edu.in <placement@vhnsnc.edu.in>, kathirvalavakumar@yahoo.com <kathirvalavakumar@yahoo.com>, Dr. T. Kathirvalavakumar Head & Associate Professor <kathirvalavakumar@vhnsnc.edu.in>

To,

**The Principal,  
Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous)  
Virudhunagar-626 001**

Respected Sir/Madam,

Greetings from ICT Academy!!

Hope this mail finds you safe and healthy.

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries, a not-for-profit organization under the Public-Private- Partnership (PPP) model that endeavors to train the teachers and students thereby developing the next generation teachers and industry ready students. ICT Academy is endorsed and recommended by NITI Aayog, the National Planning body of Government of India as one of the unique organizations for dissemination and replication, which is aligned to the Skill India Vision of the Government of India.

We are happy to inform you that, ICT Academy would like to recognize the efforts taken by your esteemed institution, by giving the Status of "Institution Membership" of ICT Academy.

Further to the discussion we had please find below, few of the exclusive services for the "**Privilege Membership**" and aligned towards the activities of your esteemed Institution.

**Membership Benefits**

**1. International Journals(www.ictactjournals.in) :**

ICTACT publishing three peer reviewed International Journals published on quarterly basis. These journals have been accredited by **UGC (University Grants Commission)**, also indexed by ISI, Inspec (IET), Index Copernicus, Research Bible, Google Scholar, DOAJ, Cite Factor, Advancing Science Index etc.

- ICTACT Journal on Communication Technology (IJCT)
- ICTACT Journal on Soft Computing (IJSC)
- ICTACT Journal on Image and Video Processing (IJVP)
- ICTACT Journal on Microelectronics (IJME)

25082

**PAID & CANCEL**



# 2019-2020

From

Dr. B.Pavala Kumar,  
Associate Professor & Head,  
Department of Management Studies,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

To

The Principal,  
V. H. N. Senthikumara Nadar College (Autonomous),  
Virudhunagar.

Respected Sir,

Sub: Requisition for registration fees for our college staff members for FDP Program on "Enable Relationship-Enhance Skills-Empower students"-reg

I would like to bring to your kind notice that our Department organizes FDP on "**Enable Relationship-Enhance Skills-Empower students**" on **19.09.2019**. At this juncture, I request you to kindly provide the Registration fees for our college faculty members. The total of faculty members from our college are 55. So kindly provide sum of Rs.11000/- as early as possible.

Thanking you,

Virudhunagar,

15.09.2019

Yours faithfully,

B. Pavala Kumar

Yes  
15/09/19