



**6.5.1 1. Internal Quality Assurance Cell (IQAC) Minutes  
of the Meeting **Digitalization and Automation in  
Examination****

2018 -19

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS),  
VIRUDHUNAGAR

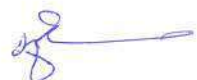












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05-07-2018

NOTICE

A meeting of the Internal Quality Assurance Cell of our College will be held on 10<sup>th</sup> July, 2018 (Tuesday) at 3.05 p.m in Principal's meeting hall.

ம. அ. சிவாஜி  
05/07/18  
PRINCIPAL

- |                             |   |
|-----------------------------|---|
| 1. Dr. P. Sundara Pandian   | Chair Person  |
| 2. Dr. T. Kathirvalavakumar | Co-ordinator                     |
| 3. Dr. R. Selvam            | Senior Administrative Officer    |
| 4. Dr. R. Palaniappan       | Senior Administrative Officer    |
| 5. Dr. N. Prithivikumaran   | Senior Administrative Officer    |
| 6. Dr. P. Sami              | Senior Administrative Officer    |
| 7. Dr. K. Nagarajan         | Senior Administrative Officer   |
| 8. Dr. Bagyalakshmi         | Senior Administrative Officer  |
| 9. Dr. S. Muthulakshmi      | Senior Administrative Officer  |
| 10. Dr. R. Meena            | Senior Administrative Officer  |
| 11. Dr. S. Muthuramkumar    | Senior Administrative Officer  |
| 12. Dr. M. Kannan           | Senior Administrative Officer  |
| 13. Dr. S. Vivekanandhan    | Senior Administrative Officer  |
| 14. Ms. A. Mathivathani     | Student Representative         |

To  
The HOD's for work adjustment

COMMERCE 

COMPUTER SCIENCE 

ENGLISH 

BOTANY 

PHYSICS 

ZOOLOGY 

CHEMISTRY 



10.07.2018

## MINUTES OF THE MEETING


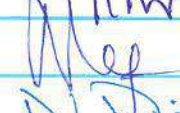


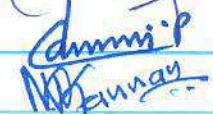
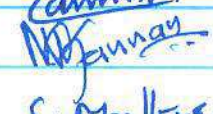
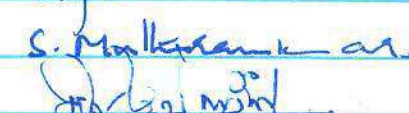
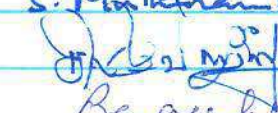
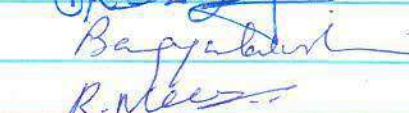
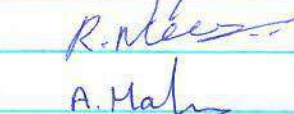
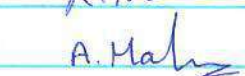
A meeting of the Senior Administrative Officers and members of IQAC was held today at 3.05 p.m. in the Principal's Meeting Hall. The following matters were discussed and resolutions were passed:

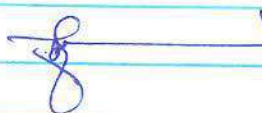
1. The Principal briefed the Cell the work carried out so far by the college with regard to the preparation of SSR.
2. Resolved to recommend the Principal to introduce Project-work mandatory for all the final year PG courses from the academic year 2019-2020 and for the final year UG courses from the year 2020-2021.
3. Resolved to recommend the Deans - curriculum to make internship optional for the outgoing students and award extra-credits to the students who complete it successfully.
4. Resolved to consider revising the ratio between the internal and external marks as 40:60 for all the PG courses.
5. Resolved to beautify the lawn in front of the Administrative Block with ornamental plants.
6. Resolved to replace the tubelights and CFL bulbs with LED lights in all the buildings of the college in a phased manner.
7. Resolved to recommend the Principal to collect feed back from all the stakeholders on various aspects of the college.
8. Resolved to recommend the college Management to disburse research stipend to more number of scholars.



9. Resolved to erect Digital Display Boards at select places in the college to communicate the important information/events of the college to the students
10. Resolved to request the Management to provide facilities to conduct video conference/lecture by eminent professors across the globe.
11. Resolved to disseminate information regarding the scholarships available to the ~~research scholars~~ ~~professionally and experientially~~ students through a link in our college website.

Members Present:

- |                           |   |  |
|---------------------------|---|--|
| 1) Dr. R. SELVAM          | - |           |
| 2) Dr. K. NAGARAJAN       | - |  10/7/18 |
| 3. Dr. N. PRITHVI KUMARAN | - |          |
| 4. Dr. R. PALANIAPPAN     | - |          |
| 5. Dr. P. SAMI            | - |          |
| 6. Dr. M. KANNAN          | - |          |
| 7. S. MUTHUKUMAR          | - |          |
| 8. S. Vivekanandhan       | - |          |
| 9. Dr. BAGYALAKSHMI       | - |          |
| 10. Dr. R. MEENA          | - |          |
| 11. A. Mathi Vathani      | - |          |

  
10/7/18  
IQAC - coordinator

  
Principal





Estd. : 1947

# INTERNAL QUALITY ASSURANCE CELL

## VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

(Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



10.10.2018

A meeting of the Senior Administrative officers and members of IQAC will be held at 03.05 pm on 12.10.2018 (Friday) at Principal's Chamber to discuss the following matters.

1. NAAC – SSR	2. NIRF 2019
3. RUSA	4. All India Survey on Higher Education
5. Preparation of AQAR for 2017 – 2018	6. Preparation of News Bulletin for 2017-2018
7. Short term courses	8. Faculty Development Programme
9. Research	10. Free Computer Awareness Course
11. Entry Level Test for I year UG Students	12. Filling Anti Ragging Affidavit
13. Various activities inside campus	14. Other matters, if any.

1.	Dr. R. Selvam	:	Head & Associate Professor in English	<i>RS</i>
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	<i>RP</i>
3.	Dr. N. Prithivikumar	:	Associate Professor in Physics	<i>NP</i>
4.	Dr. P. Sami	:	Associate Professor in Chemistry	<i>Samir</i>
5.	Dr. K. Nagarajan	:	Associate Professor in Zoology	<i>KN</i>
6.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	<i>B</i>
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	<i>SM</i>
8.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	<i>SM</i>
9.	Dr. R. Meena	:	Assistant Professor in English	<i>R.M</i>
10.	Dr. M. Kannan	:	Assistant Professor in Zoology	<i>MK</i>
11.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	<i>SV</i>
12.	Ms. A. Mathi Vathani	:	Student Representative	<i>A. Mathi</i>

*[Signature]*  
Co-ordinator 10/10/18

*[Signature]*  
Chairman & Principal

To  
The HODs for work adjustment

*[Signature]*  
English

*[Signature]*  
Physics

*[Signature]*  
Computer Science

*[Signature]*  
Chemistry

*[Signature]*  
Commerce

*[Signature]*  
Botany

*[Signature]*  
Zoology



## MINUTES OF THE MEETING

12.10.2018

A meeting of the Senior Administrative Officers and members of IQAC was held today at 3.05 p.m in the Principal's Chamber. The following matters were discussed and resolutions were passed:

1. The Principal informed the Cell the submission of SSR for NAAC Re-accreditation on 23<sup>rd</sup> August, 2018.
2. The Principal announced the sanctioning of ₹ 2 crores under ~~by~~ RUSA by MHRD, New Delhi for enhancing the infrastructure facilities of the institution.
3. Resolved to request all the departments to conduct Short term courses for a minimum <sup>period</sup> of 30 hours.
4. Resolved to collect feedback from Alumnus, Parents, Employers and other stakeholders of our institution regarding the curriculum which is in effect.
5. Resolved to instruct all the staff members to develop Programme Specific Outcomes and Course Outcomes of their respective departments ~~after~~ serious thought and after elaborate discussion.
6. Resolved to encourage the teachers <sup>to use ICT</sup> to make their classrooms teaching more effective. ~~through~~ ~~how~~ and it is further resolved to conduct Faculty Development Programme on ICT Enabled Teaching for our staff members to give adequate exposure ~~on~~ it.



7. Resolved to approve the Research Promotion Policy, the Consultancy Policy and the Code of Ethics for Research prepared by the Dean- Research.
8. Resolved to install solar panels in all the buildings of the college to minimise the use of conventional energy.
9. Resolved to establish an Instrumentation Centre to avoid the duplication of expensive scientific instruments and equipments.
10. Resolved to set up a DTP centre on our campus to give an easy access to the students in photocopying, scanning and binding study materials.
11. Resolved to create a separate portal in the college Official website for the registration of the alumni of the college and updating their details.
12. Resolved to give provision for the students to verify their internal marks both by visiting the college website and by using Vhnsnc app
13. Resolved to encourage the students to use the e-mail id provided by the institution to update themselves with the latest events, news and circulars of the institution.
14. Resolved to organize a Faculty Development Programme on Patent Filing to the teaching staff members to shed light on it.
15. Resolved to instruct the departments and student organizations that mobilise funds to keep record of the fund collected and get it audited by a qualified auditor every year.



16. Resolved to encourage students to take up online courses through NPTEL and MOOC
17. Resolved to organize a workshop on how to write resolutions in the Board of Studies meetings to all the staff members.
18. Resolved to bring changes in the question pattern for all the Skill Based Subjects.
19. Resolved to upload the <sup>details of</sup> ICT facilities available on the campus in the College website.
20. Resolved to request the teachers to update their profile in the college website.
21. Resolved to convene a meeting of the student representatives of all classes to impart ~~them~~ information about the facilities available to the students on the campus.
22. Resolved to request the teachers to adhere to the prescribed format for submitting the report on the activities conducted by them to IQAC.
23. Resolved to persuade the departments to conduct Remedial Coaching classes to weak students after college working hours.
24. Resolved to prepare proposals for SWACHHTA Ranking-2019, All India Survey on Higher Education, NIRF-2019 and also for registering in Unnat Bharat Abhiyan.
25. Resolved to recommend the Principal to provide LCD projectors, ~~and~~ ceramic boards and Smart Boards wherever required.



26. Resolved to renovate all the toilets on the campus and replace the old electric wires with newer ones.
27. Resolved to recommend the Principal to convert KPSV Duraisamy Nadar Auditorium as a closed auditorium with modern furniture and Public Address System.
28. Resolved to introduce more courses both at the UG level and PG level with the focus on employability skills and entrepreneurship.
29. Resolved to instruct the departments not offering self learning subjects to introduce one in the near future.
30. Resolved to conduct Workshop on the preparation of SSR for the teachers of other Higher Educational Institutions.
31. Resolved to renovate the Hostel Mess, Chief Warden's Room, Hostel Office, Doctor's Room and Visitor's Hall.
32. Resolved to take initiatives to convert Kanagamani Conference Hall as a fully furnished air-conditioned Meeting Hall.
33. Resolved to thank unanimously the College Managing Board for constructing compound wall around the campus.
34. Resolved to register the institution as a member of National Digital Library of India to enable the institution to access the abundant e-resources available in the library at free of cost.



35. Resolved to conduct a workshop on Developing Course Outcome for the benefit of the teachers.
36. Resolved to revise the existing question pattern and introduce a new pattern for all the courses that will test the knowledge, Skill and attitude of the students.

Members Present:

- |                            |                    |                      |
|----------------------------|--------------------|----------------------|
| 1. R. SELVAM               | —                  |                      |
| 2. N. PRITHVI KUMARAN      | —                  |                      |
| 3. S. VIVEKANANDHAN        | —                  |                      |
| 4. P. SAMI                 | —                  |                      |
| 5. DR. BAGYALAKSHMI        | —                  | Bagyalakshmi         |
| 6. DR. R. MEENA            | —                  | R. Meena             |
| 7. DR. S. MUTHURAMKUMAR    | —                  | S. Muthuramkumar     |
| 8. DR. K. NAGARAJAN        | —                  | K. Nagarajan         |
| 9. R. PALANIAPPAN          | —                  | R. Palaniappan       |
| 10. S. MUTHULAKSHMI        | —                  | S. Muthulakshmi      |
| 11. M. S. A. MATHI VATHANI | —                  | A. Mathi             |
| 12. J. KATHIRVALAVAKUMAR   | —                  | J. Kathirvalavakumar |
|                            | IQAAC Co-ordinator | 12/10/18             |

13. DR. P. SUNDAR PANDIAN - PRINCIPAL

*J. Jeyakumar*  
**T.J. JEYAKUMAR, MBA.,**  
 Secretary & Correspondent  
 Virudhunagar Hindu Nadars'  
 Senthikumara Nadar College  
 (Autonomous)  
 VIRUDHUNAGAR





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VIRUDHUNAGAR - 626 001, Tamilnadu.



04.01.2019

02.05

12.05 pm

A meeting of the Senior Administrative officers and members of IQAC will be held at 12.05 pm on 04.01.2019 (Friday) at Principal's Chamber to discuss the following matters.

1. NAAC Peer Team Visit	2. NIRF 2019
3. Institutional Swachhta Ranking	4. AQAR for 2017 - 2018
5. News Bulletin for 2017-2018	6. Workshop on Intellectual Property Rights
7. Other matters, if any.	

1.	Dr. R. Selvam	:	Head & Associate Professor in English	<i>RS</i>
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	<i>RP</i>
3.	Dr. N. Prithivikumar	:	Associate Professor in Physics	<i>NP</i>
4.	Dr. P. Sami	:	Associate Professor in Chemistry	<i>PS</i>
5.	Dr. K. Nagarajan	:	Associate Professor in Zoology	<i>KN</i>
6.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	<i>BL</i>
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	<i>SM</i>
8.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	<i>SM</i>
9.	Dr. R. Meena	:	Assistant Professor in English	
10.	Dr. M. Kannan	:	Assistant Professor in Zoology	<i>MK</i>
11.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	<i>SV</i>
12.	Ms. A. Mathi Vathani	:	Alumni Representative	<i>A. Mathi</i>
13.	Mr. R. Thanga Ganesh	:	Student Representative	

*[Signature]*  
Co-ordinator

*[Signature]*  
Chairman & Principal

To  
The HODs for work adjustment

English *[Signature]*

Physics

Computer Science *[Signature]*

Chemistry *[Signature]*

Commerce *[Signature]*

Tamil

Botany *[Signature]*

Zoology *[Signature]*







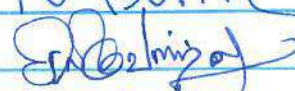

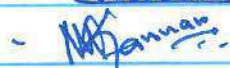

MINUTES OF THE MEETING.

A meeting of the Senior Administrative Officers and members of IQAC was held today at 2.05 pm in the Principal's Chamber. The following matters were discussed and resolutions were passed:

1. The Principal informed the Cell the proposed visit of NAAC Peer Team on the 7<sup>th</sup> and 8<sup>th</sup> January, 2019.
2. The Principal informed the members of the cell the submission of proposal for NIRF Ranking 2019.
3. Resolved to conduct a workshop on Intellectual Property Right in the month of February, 2019.
4. The submission of AQAR for 2017-2018 to NAAC was let known to the members of the Cell.
5. Resolved to publish the News Bulletin for 2017-2018 by the middle of January, 2019.
6. The Principal informed the cell the submission of proposal for Institution Swachhta Ranking-2019.
7. Proposed to introduce a course in the final semester of UG/PG programmes wherein the students have to take the examination on online.
8. The Principal informed the members the conduct of International Conference on 'Emerging Trends in Science and Social Science' on 3<sup>rd</sup> and 4<sup>th</sup> May, 2019 in Kuala Lumpur, Malaysia by our college.



## Members Present:

1. R. SELVAM - 
2. R. PALANIAPPAN - 
3. K. NAGARAJAN - 
4. N. PRITHVI KUMARAN - 
5. S. NIVEKANANDHAM - 
6. S. MUTHURAMKUMAR - S. Muthuramkumar
7. P. SAMI - 
8. M. KANNAN - 
9. S. MUTHULAKSHMI - S. Muthulakshmi
10. BAGYALAKSHMI - Bagyalakshmi
11. R. THANGA GANESH - R. Thanga Ganesh [Research Scholar]
12. A. MATHI VATHARI - A. Mathi Vathari
13. Dr. J. KATHIRVALAKUMAR -  14/11/19

  
October 19





Estd. : 1947

# INTERNAL QUALITY ASSURANCE CELL

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VIRUDHUNAGAR - 626 001, Tamilnadu.



23.01.2019

## CIRCULAR

A meeting of the Senior Administrative officers and members of IQAC will be held at 03.05 pm on 24.01.2019 (Thursday) at Principal's Chamber to discuss the following matters.

1. NAAC Peer Team Visit	2. Value Added Courses
3. PG Programme project	4. Internship
5. Reforms in summative exam questions	6. Feedback from Stakeholders
7. Other matters, if any.	I P R - Workshop

1.	Dr. R. Selvam	:	Head & Associate Professor in English	<i>[Signature]</i>
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	<i>[Signature]</i>
3.	Dr. N. Prithivikumaran	:	Associate Professor in Physics	<i>[Signature]</i>
4.	Dr. P. Sami	:	Associate Professor in Chemistry	<i>[Signature]</i>
5.	Dr. K. Nagarajan	:	Associate Professor in Zoology	<i>[Signature]</i>
6.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	
8.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	<i>[Signature]</i>
9.	Dr. R. Meena	:	Assistant Professor in English	<i>[Signature]</i>
10.	Dr. M. Kannan	:	Assistant Professor in Zoology	<i>[Signature]</i>
11.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	<i>[Signature]</i>
12.	Ms. A. Mathi Vathani	:	Alumni Representative	<i>[Signature]</i>
13.	Mr.R. Thanga Ganesh	:	Student Representative	<i>[Signature]</i>

*[Signature]*  
Co-ordinator 23/1/19

*[Signature]*  
Chairman & Principal

To  
The HODs for work adjustment

English      Physics      Botany      Computer Science      Zoology      Chemistry      Commerce



MINUTES OF THE MEETING

A meeting of the members of IQAC was held today at 3.05 p.m. in the Principal's Chamber. The following matters were discussed and resolutions were passed:

- 1) The Principal thanked all the members for extending unflinching support and co-operation for the successful completion of NAAC Accreditation process.
- 2) Resolved to request all the departments to introduce atleast one University recognised value-added course for a duration of minimum of 30 hours from the next academic year.
- 3) Resolved to introduce Project as a mandatory one for all P.G. Programmes in the final semester from the next academic year. The project shall be undertaken either individually or in groups. If group, the number shall not exceed two members. The marks between the internal and external shall be 50 and 50. The external evaluation shall be done by conducting viva-voce. The Viva-voce shall be conducted individually to all the candidates. The Project shall carry 5 credits.
- 4) Resolved to introduce Internship as an optional one for all the P.G. Programmes at the end of second semester and an additional credit of 5 may be given to the students who complete it successfully.
- 5) Resolved to conduct a Faculty Development Programme to enlighten the staff members on Bloom's Taxonomy.
- 6) Resolved to revise the ratio between the internal and external as 40:60 for all the PG Programmes from the academic



year 2020-2021.

- 7) Resolved to introduce an online comprehensive test for all the PG programmes in the final semester covering all the core papers of the individual programmes from the academic year 2020-2021.
- 8) Resolved to collect feedback on curriculum from <sup>all</sup> the stakeholders like the teachers, students, parents, alumni and employers.
- 9) Resolved to conduct a workshop on Intellectual Property Right on 27<sup>th</sup> February, 2019 having Dr. Narahari, IISc, Bangalore as the resource person. Dr. S. Vivekanandan, Department of Physics shall be convener of the programme.
- 10) Resolved to conduct a competition on E-content development among our staff members and award prizes to the staff members who have created innovative and novel e-content.
- 11) Resolved to request all the departments to organize guest lectures inviting the alumni (at least one in a semester) of the respective departments to maintain a close association with the alumni.
- 12) Resolved to establish a Counselling Centre to offer counselling to the needy students.
- 13) Resolved to award 'Innovative Teaching Award' to one staff member every year who adopts innovative teaching techniques.

Members Present:

1. R. SELVAM

2. N. PRITHVILAKSHMI







3. P. SAMI Ammini. P
4. K. NAGARAJAN Neep
5. A. Mothi Vathani [Alumni Representative] A. Mah
6. R. MEENA R. Meena
7. S. MUTHULAKSHMI Muthulakshmi. S
8. M. KANNAN. M. Kannan
9. S. VIVEKANANDHAN S. Vivekanandan
10. R. THANGA GANESH [Research Scholar] R. Thanga Ganesh
11. R. Palaniappan. R. Palaniappan
12. T. KATHIRVALAYAKUMAR T. Kathirvalayakumar  
 IBAE - Co-ordinator

24/01/19





Estd. : 1947

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VIRUDHUNAGAR - 626 001, Tamilnadu.



07.02.2019

## CIRCULAR

A meeting of the organizing committee of **Sensitizing Workshop on Intellectual Property Right (IPR) and Technology Licensing** (under UGC Autonomous Grant) will be held on 11.02.2019 (Monday), 03.05 pm at Principal's Chamber.

1.	Dr. R. Selvam	:	Head & Associate Professor in English	<i>RS</i>
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	<i>MP</i>
3.	Dr. N. Prithivikumar	:	Associate Professor in Physics	<i>h.</i>
4.	Dr. P. Sami	:	Associate Professor in Chemistry	<i>SPF</i>
5.	Dr. K. Nagarajan	:	Associate Professor in Zoology	<i>KN</i>
6.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	<i>R</i>
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	<i>S.M.</i>
8.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	<i>MS</i>
9.	Dr. R. Meena	:	Assistant Professor in English	<i>R.M.</i>
10.	Dr. M. Kannan	:	Assistant Professor in Zoology	<i>MS</i>
11.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	<i>SD</i>
12.	Ms. A. Mathi Vathani	:	Alumni Representative	<i>A. Mathi</i>
13.	Mr. R. Thanga Ganesh	:	Student Representative	<i>(R.T.G.)</i>

*W.A.*  
*7/2/19*  
Co-ordinator

*M. Mathi*  
*07/02/19*  
Chairman & Principal

To  
The HODs for work adjustment

English *RS*

Physics *h.*

Computer Science *MP*

Chemistry *SPF*

Commerce *MS*

Botany *R*

Zoology *KN*



# MINUTES OF THE MEETING

11.02.2019

A meeting of the members of the Organizing Committee of the Sensitizing Workshop on 'Intellectual Property Right and Technology Licensing' organized under UGC-Autonomous Grant was held today at 3.05 p.m. in the Principal's Chamber. The following matters were discussed and resolutions were passed.

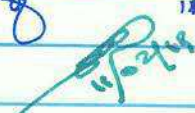
1. The Principal shared the happy news with the members the award of 'A' Grade to our institution by NAAE in our fourth cycle of accreditation.
2. Resolved to conduct a Workshop on Intellectual Property Right and Technology Licensing' on 1<sup>st</sup> March, 2019
3. Resolved to fix ₹ 250 as registration fee to the PG students and M.Phil. scholars, ₹ 500 for faculty members and ₹ 750 for entrepreneurs and members from Industrial sectors for participating in the Workshop.

## Members Present:

- |   |  |
|---|--|
| 1. R. SELVAM                                |  |
| 2. R. PALANIAPPAN                           |  |
| 3. P. SAMI                                  |  |
| 4. S. Vivekanandhan                         |  |
| 5. S. MUTHURAMKUMAR                         | S. Muthuramkumar   |
| 6. S. MUTHULAKSHMI                          | Muthulakshmi.S   |
| 7. A. Mathi Vathani (Alumni Representative) | A. Mathi   |
| 8. R. MEENA                                 | R. Meena   |
| 9. K. NAGARAJAN                             |  |
| 10. M. KANNAN.                              |  |
| 11. R. THANGA GANESH [Research Scholar]     | R. Thanga Ganesh   |
| 12. DR. J. KATHIRYALAKUMAR                  |  |

IRAC coordinator

11/2/19







# INTERNAL QUALITY ASSURANCE CELL

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University)

(Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



15.04.2019

## CIRCULAR

A meeting of the Senior Administrative officers and members of IQAC will be held at 12.05 pm on 15.04.2019 (Monday) at Principal's meeting hall to discuss the following matters.

1. NAAC Peer Team Report	2. Feedback from Stakeholders
3. NIRF 19	4. Other matters, if any.

1.	Dr. R. Selvam	:	Head & Associate Professor in English	RS
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	RP
3.	Dr. N. Prithvikumaran	:	Associate Professor in Physics	L
4.	Dr. P. Sami	:	Associate Professor in Chemistry	OP
5.	Dr. K. Nagarajan	:	Associate Professor in Zoology	Me
6.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	Bagyalakshmi
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	S. Muthuramkumar
8.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	S
9.	Dr. R. Meena	:	Assistant Professor in English	R.M.
10.	Dr. M. Kannan	:	Assistant Professor in Zoology	MP
11.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	SP
12.	Ms. A. Mathi Vathani	:	Alumni Representative	A. Mathi
13.	Mr. R. Thanga Ganesh	:	Student Representative	RTG

Co-ordinator  
15/4/19

M. A. S. S. 15/04/19  
Chairman & Principal

To  
The HODs for work adjustment

English

Physics

Computer Science

Chemistry

Commerce

Botany

Zoology



15.04.2019

## MINUTES OF THE MEETING.


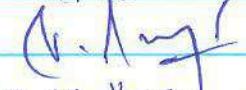




A meeting of the Senior Administrative Officers and members of IQAC was held today at 12.05 pm in the Principal's meeting hall. The following matters were discussed and resolved:

- 1) A detailed analysis was made on the NAAC Peer Team Report and an exhaustive report was prepared on it.
- 2) Based on the report, the areas which need serious attention, the areas to be strengthened, improved and retained were also discussed.
- 3) Resolved to collect feedback from all the stakeholders on Curriculum and analyse them for the further improvement of the curriculum.
- 4) The Co-ordinator informed the members that the institution had secured 63<sup>rd</sup> place in the NIRF Ranking-2019 under college category.
- 5) Resolved to give wide publicity to the institution so as to enable the institution to have good score in Perception in NIRF Ranking.
- 6) Resolved to implement Digital Learning Teaching Method in all programmes from the academic year 2019-2020.
- 7) Resolved to request the management to provide freeships and scholarships to deserving students and financial assistance to teachers involved in research.



8. Resolved to install Solar Panels in <sup>three more</sup> ~~at~~ the buildings as an initiative to Go Green
9. Resolved to modify the question pattern in accordance with the Outcome Based Education.
10. Resolved to fit LCD Projectors in all the classrooms in a phased manner.

Members Present:

- |   |  |
|---|--|
| 1. R. SELVAM                                    |               |
| 2. R. PALANIAPPAN                               |               |
| 3. S. MUTHURAMKUMAR                             | S. Muthuramkumar   |
| 4. K. NAGARATHAN                                |               |
| 5. M. KANNAN                                    | <del>M. Kannan</del>   |
| 6. R. MEENA                                     | R. Meena   |
| 7. S. MUTHULAKSHMI                              | Muthulakshmi S.  |
| 8. DR. BAGYALAKSHMI                             | Bagyalakshmi   |
| 9. A. Mathi Vathani [Alumni Representative]     | A. Mathi   |
| 10. R. THANGA GANESH                            | R. Thanga Ganesh   |
| 11. N. PRITHVIKUMARAN                           | N. Prithvi   |
| 12. DR. S. VIVEKANANDHAN                        |             |
| 13. DR. P. SAMI                                 |             |
| 14. DR. T. KATHIRAVELAKUMAR<br>IBAC coordinator | <br>15/4/19 |

  
15/4/19





2021 -2022





# INTERNAL QUALITY ASSURANCE CELL

## VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



Estd. : 1947

14.07.2021

A meeting of the members of the IQAC will be held at 03.05 pm on 15.07.2021 (Thursday) by virtual – mode through Google Meet platform to discuss the following matters:

1. Submission of AQAR 2019-20.
2. Plan of Action for the academic year 2021-22.
3. Other matters, if any.

1.	Dr. N. Prithivikumaran	:	IQAC Additional Co-ordinator	<i>L.</i>
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	<i>MP</i>
3.	Dr. P. Sami	:	Associate Professor in Chemistry	<i>oan</i>
4.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	<i>b</i>
5.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	<i>S</i>
6.	Dr. R. Meena	:	Assistant Professor in English	<i>R.M.</i>
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	<i>Sook</i>
8.	Captain. Dr. N. Alagumanikumaran	:	Assistant Professor in Zoology	<i>ok</i>
9.	Dr. M. Kannan	:	Assistant Professor in Zoology	<i>M.Kannan</i>
10.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	<i>SP</i>
11.	Mr. S.C. Sankarapandian	:	Superintendent	

*[Signature]*  
 Co-ordinator  
 14/7/21

*[Signature]*  
 Chairman & Principal





## INTERNAL QUALITY ASSURANCE CELL

### VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



#### Minutes of the Meeting


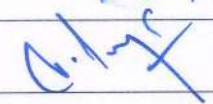
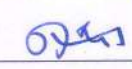


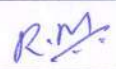
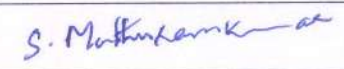
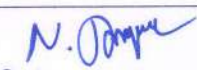
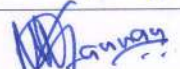

A meeting of the members of the IQAC was held at 03.05 pm on 15.07.2021 (Thursday) by virtual - mode through Google Meet platform. The following matters were discussed and resolved:


1. The members of IQAC were informed about the submission of AQAR 2019-20.
2. Proposal to UGC for Extension of Autonomy as the institution's autonomous status expires by May 2022.
3. Suggested to organize more number of Competitions, FDP, Webinar, Seminars, Workshops in view of the Platinum Jubilee Celebration of our college.
4. IQAC Co-ordinator informed about the organized National level Webinar on "Creation of Academic Accounts" by our college Library and IQAC.
5. IQAC Co-ordinator informed about the organized Four Day Faculty Development Programme on "Professional Communication Skills" by the Department of English (SF) and IQAC for our college faculty members.
6. IQAC Co-ordinator informed about the plan of organizing FDP on "English for Effective Teaching" by joining hands with the Department of English (SF) and the FDP on "Ignite the Mind" by joining hands with DCE Technology, under the signed MoU for our faculty members.
7. Principal informed about the release of Special Indian Postal Cover & Special Cancellation of it by the Postal Department of India in view of Platinum Jubilee Celebration of our college.
8. Principal informed about the Accolades for Veterans and Toppers of our college in view of the Platinum Jubilee Celebration of our college.
9. Principal informed about plantation of **One Tree Per Day** in our campus in view of the Platinum Jubilee Celebration of our college.
10. Principal informed about the plan of implementing **Terrace Garden** and **Paddy Cultivation** in our campus to make the environment more green.
11. Principal informed about **Environmental awareness Motor Cycle Rally** by the Staff members to the public of our State.



12. Principal informed about the idea of implementing Examination Reforms in this academic year and continuous evaluation of students learning.
13. Members appreciated and congratulated the Principal for his innovative ideas and plans to make the campus green.
14. Members suggested to implement the schemes **Seed Money, HOPE, Project Assistance for Students** in this academic year also with the help of College Management.

**Member Present:**

1.	Dr. N. Prithvikumaran	:	
2.	Dr. R. Palaniappan	:	
3.	Dr. P. Sami	:	
4.	Dr. Bagyalakshmi	:	
5.	Dr. S. Muthulakshmi	:	
6.	Dr. R. Meena	:	
7.	Dr. S. Muthuramkumar	:	
8.	Lt. Dr. N. Alagumanikumar	:	
9.	Dr. M. Kannan	:	
10.	Dr. S. Vivekanandhan	:	
11.	Mr. S.C. Sankarapandian	:	

  
Co-ordinator 15/7/21

  
Chairman & Principal





## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)  
VIRUDHUNAGAR - 626 001, Tamilnadu.



21.09.2021

A meeting of the members of the IQAC will be held at 03.05 pm on 22.09.2021 (Wednesday) at Principal's Chamber to discuss the following matters:

1. NIRF-21 result.
2. Other matters, if any.

1.	Dr. N. Prithivikumar	:	IQAC Additional Co-ordinator	L.
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	MP
3.	Dr. P. Sami	:	Associate Professor in Chemistry	SVK
4.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	B
5.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	S
6.	Dr. R. Meena	:	Assistant Professor in English	R.M.
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	Soobu
8.	Captain. Dr. N. Alagumanikumar	:	Assistant Professor in Zoology	Dr. N. Alagumanikumar
9.	Dr. M. Kannan	:	Assistant Professor in Zoology	M. Kannan
10.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics	S.V.
11.	Mr. S.C. Sankarapandian	:	Superintendent	

  
Co-ordinator  
21/9/21

  
Chairman & Principal





## INTERNAL QUALITY ASSURANCE CELL

### VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



#### MINUTES OF THE MEETING

A meeting of the members of the IQAC was held on 22.09.2021 (Wednesday) at 03.05 pm in the Principal's Chamber. The following matters were discussed and resolved:

1. The members of IQAC congratulated the Principal, Staff Members and Students for their contribution in getting the rank 47 under the College category in NIRF-21.
2. The members reviewed and analyzed the score obtained in each category and discussed about bringing our college within top 25 rank in the upcoming NIRF.

#### Member Present:

1.	Dr. N. Prithivikumaran	:	
2.	Dr. R. Palaniappan	:	
3.	Dr. P. Sami	:	
4.	Dr. Bagyalakshmi	:	
5.	Dr. S. Muthulakshmi	:	
6.	Dr. R. Meena	:	
7.	Dr. S. Muthuramkumar	:	
8.	Lt. Dr. N. Alagumanikumar	:	
9.	Dr. M. Kannan	:	
10.	Dr. S. Vivekanandhan	:	
11.	Mr. S.C. Sankarapandian	:	

22/9/21  
Co-ordinator

22/9/21  
Chairman & Principal





## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



06.01.2022

A meeting of the Senior Administrative officers and members of IQAC will be held at 03.05 pm on 06.01.2022 (Thursday) at Principal's Chamber to discuss the following matters:

1. Examination reforms.
2. Proposal submission for Autonomous Extension.
3. Submission of AQAR for 2020 – 2021.
4. Participation in NIRF-22.
5. Preparation for All India Survey for Higher Education (AISHE).
6. Academic Audit for all the departments.
7. Seed Money for staff members to do research.
8. HOPE scheme for students by the Management.
9. Environmental awareness Motor Cycle Rally by Staff.
10. Terrace Garden, Paddy cultivation.
11. VHNSNC YouTube channel.
12. E-Studio
13. Other matters, if any.

1.	Dr. N. Prithivikumar	:	IQAC Additional Co-ordinator	!
2.	Dr. R. Palaniappan	:	Associate Professor in Computer Science	MP
3.	Dr. P. Sami	:	Associate Professor in Chemistry	over
4.	Dr. Bagyalakshmi	:	Assistant Professor in Botany	B
5.	Dr. S. Muthulakshmi	:	Assistant Professor in Commerce	NL
6.	Dr. R. Meena	:	Assistant Professor in English	R.M.
7.	Dr. S. Muthuramkumar	:	Assistant Professor in Botany	Sothe
8.	Captain Dr. N. Alagumanikumar	:	Assistant Professor in Zoology	OD
9.	Dr. M. Kannan	:	Assistant Professor in Zoology	MP



10.	Dr. S. Vivekanandhan	:	Assistant Professor in Physics <i>SD</i>
11.	Mr. S.C. Sankarapandian	:	Superintendent <i>is</i> <i>6/11/22</i>

*SD*  
Co-ordinator *6/11/22*

*M. Anand*  
Chairman & Principal

To  
The HODs for work adjustment

English *SD*      Physics *L*      Computer Science *SD*      Chemistry *SD*      Commerce *SD*  
 Botany *SD*      Zoology *KV*      BBA



### Minutes of the meeting

A meeting of the members of IQAC was held at 03.05 pm on 06.01.2022 (Thursday) at Principal's Chamber. The following matters were discussed and resolutions passed.

1. Principal informed about the reforms undertaken in the conduct of Summative and Internal assessment tests to the members. The Summative examination pattern for the Part I, Part II and Part III courses of all UG programmes has been modified as One hour Multiple choice questions and Two hour written examination. For all UG and PG programmes ERL assignments is added along with Written test, Assignment and Seminars. Members congratulated the Principal and Controller of Examinations for the successful implementation of the Examination Reforms.
2. Principal informed that proposal for Autonomous Extension of our college is under preparation and will be submitted in time.
3. The AQAR for the academic year 2020 – 2021 is also being prepared and to be submitted to NAAC before the given last date for submission, as informed by Principal.
4. The members were informed that our college is participating in the NIRF – 2022, the all India ranking for under Colleges category and hope to improve the ranking.
5. Principal also informed that the portal for All India Survey for Higher Education (AISHE) is open now and the corresponding data are collected and being filled.
6. It has been decided to conduct Academic audit for all the departments with External experts in the month of February, 2022.
7. Members congratulated the Principal and Management for providing Seed money for the staff members as given in the previous academic years to motivate the Young Researchers to do research.
8. It has been decided to provide financial assistance to deserving students under the HOPE scheme instituted by the college Management.









9. The members congratulated Principal and Staff who underwent 700 km 'Go Green' Environmental awareness Motor Cycle Rally during 17<sup>th</sup> to 19<sup>th</sup> December, 2022. During this rally 30,000 seed balls prepared by our students were thrown in the road sides on the way throughout the rally to create green environment.
10. An initiative has been taken to develop a paddy field inside the campus and paddy seeds were sown & being nurtured by the Staff and students of our college. This act was appreciated by the members of the meeting and congratulated the Principal for his innovative idea.
11. Principal and members congratulated the departments of Microbiology and Physics those have taken steps to setup Terrace garden with the help of students to grow vegetables in their respective department rooftops and encouraged all other departments to do so. The members of the meeting congratulated the Principal for his innovative idea in developing Terrace garden throughout the college buildings and encouraging the departments to implement the idea.
12. Principal informed about the VHNSNC YouTube channel, the official YouTube channel of the college has crossed the necessary views and likes and recognized by YouTube as a commercial channel now.
13. Principal informed the members that the well-equipped E studio set up in our college is well used by our staff members to prepare e-content videos, which are posted in our college website and VHNSNC YouTube channel. He also encouraged all the staff members to make use of the E-studio facility to prepare useful e-contents for the students.

**Members present:**

1.	Dr. N. Prithivikumaran	
2.	Dr. R. Palaniappan	



3.	Dr. P. Sami	
4.	Dr. Bagyalakshmi	
5.	Dr. R. Meena	
6.	Dr. S. Muthuramkumar	
7.	Dr. M. Kannan	
8.	Dr. S. Vivekanandhan	

  
6/1/22  
Co-ordinator

  
Chairman & Principal





2022 - 2023



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)







**VIRUDHUNAGAR - 626 001, Tamilnadu.**

10.06.2022

A meeting of the IQAC members will be held on 13.06.2022 (Monday) by 2.45 pm at Principal's Chamber to discuss the following matters:


**Agenda:**

1. Academic Audit report.
2. Autonomous extension committee feedback.
3. Computer awareness program for newly appointed non-teaching staff.
4. Workshop for the non-teaching staff on Ignite the Mind.
5. Proposal to organize Conference under NAAC grant.
6. Sending structure of the syllabi to the first year students after admission.
7. Inclusion of faculty members in the nearby colleges to the IQAC committee.
8. Committee for monitoring MoUs.
9. Sending link of the softcopy of the syllabi passed in Board of Studies to Academic Council member.
10. Sending Programme Outcome, Programme Specific Outcome and Course Outcome to Question Paper setter along with syllabus.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	




7.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	N. Dipe
9.	Dr. M. Kannan Assistant Professor in Zoology	M. Kannan
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	S. Vivekanandhan
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	S. Sankarapandian
12.	Mr. Karuppasamy Alumni representative	
13.	Mr. R. Sathya, I M.Com. Student representative	R. Sathya
14.	Ms. A. Amirthalakshmi, I M.Sc. Physics Student representative	A. Amirthalakshmi

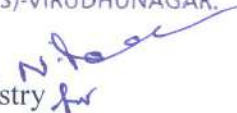
  
 10/6/22  
 Co-ordinator  
**Internal Quality Assurance Cell**  
 To  
**V.H.N.S.N. College, Virudhunagar.**  
 The HODs for work adjustment

  
 Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
 PRINCIPAL  
 VIRUDHUNAGAR HINDU NADARS'  
 SENTHIKUMARA NADAR COLLEGE  
 (AUTONOMOUS)-VIRUDHUNAGAR.

  
 English

  
 Commerce

  
 Physics

  
 Chemistry

  
 Botany

  
 Zoology

  
 Computer Science





## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**



### Minutes of the Meeting

A meeting of the members of the IQAC was held on 13.06.2022 (Monday) by 2.45 pm at Principal's Chamber. The following matters were discussed and resolutions were passed.

1. Principal informed about the report given by the members of the Academic Audit Committee which audited the departments on 09.04.2022. The committee comprises of the following members.

External members	Internal members
1. Dr. R. Balagurunathan, Professor & Head, Department of Microbiology, Periyar University, Salem	1. Dr. N. Prithivikumaran Associate Professor & Head, Department of Physics
2. Dr. S. Venkatesan Professor, Department of Environmental Science, Periyar University, Salem	2. Mrs. B. Salocia Fernando Associate professor & Head, Department of Botany
3. Dr. S. Kannan Professor, Department of Zoology, Periyar University, Salem	3. Dr. K. Muthurajan Associate Professor, Department of English
4. Dr. A. Maruthu Pandian, Assistant Professor, Department of Botany, Periyar University, Salem	

2. Principal informed about the feedback given by the committee which visited our college for giving extension for the Autonomous status of our college.

The committee comprises of the following members.

<b>Prof. A. Venkat Raman</b> Faculty of Management Studies University of Delhi, Delhi.	Chairman
--	----------

<b>Prof. Sandeep Saxena</b> School of Biotechnology Jawaharlal Nehru University, New Delhi.	Member
<b>Dr. (Mrs.) J.S. Kawalekar</b> Principal Raja Lakhamagouda Science Institute (Autonomous), Belgaum, Karnataka.	Member
<b>Ms. Daisy Sobti</b> University Grants Commission (UGC), New Delhi.	Co-ordinating Officer
<b>Dr. P. Ponmuthuramalingam</b> Regional Joint Director of Collegiate Education, Madurai Region, Tamil Nadu.	State Government Nominee
<b>Dr. M. Ramakrishnan</b> Madurai Kamaraj University, Madurai.	University Nominee

3. Resolved to appoint a counsellor in our college, based on the feedback of the Autonomous extension committee, to motivate the students to frame aim in their mind and to work accordingly. This appointment will solve the problems in the mind of the students who are psychologically affected because of their family and society.
4. Resolved to conduct short-term computer awareness course for the newly appointed non-teaching staff.
5. Resolved to conduct workshop for non-teaching staff on the topic "Ignite the Mind".
6. Resolved to organize conference with the theme of Quality enhancement activities for the HEI under the grant of NAAC. It is resolved to submit the proposal to the NAAC regarding this.
7. Resolved to give structure of the programme to the newly admitted students for their mobile or mail id.
8. Resolved to include teaching staff of other higher education institution in our IQAC as a special invitee when needed.
9. Resolved to form a committee to monitor the signed MoU and to guide the MoU team to arrange activities. This committee has to meet atleast two times in a semester to make the MoU functional.



10. Resolved to send a soft copy of the syllabi passed in the Board of Studies meetings to all the members of the Academic Council, which will be helpful to have more healthy discussions on the passed syllabi when needed.
11. Resolved to discuss in the appropriate forum to frame individual question template for each course to implement Course Outcome, Programme Outcome and Programme Specific Outcome.

**Members Present:**

S.No.	Member	Signature
1.	Dr. N. Prithivikumar IQAC Additional Co-ordinator	N. Prithi
2.	Dr. R. Palaniappan Associate Professor in Computer Science	R. Palaniappan
3.	Dr. P. Sami Associate Professor in Chemistry	P. Sami
4.	Dr. Bagyalakshmi Assistant Professor in Botany	Bagyalakshmi
5.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
6.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	N. Alagumanikumar
7.	Dr. M. Kannan Assistant Professor in Zoology	OD
8.	Dr. S. Vivekanandhan Assistant Professor in Physics	S. Vivekanandhan
9.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	S.C. Sankarapandian
10.	Mr. R. Sathya, I M.Com. Student representative	R. Sathya
11.	Ms. A. Amirthalakshmi, I M.Sc. Physics Student representative	A. Amirthalakshmi

  
13/6/22  
Co-ordinator  
**CO-ORDINATOR**  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.

  
13/6/22  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR.

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)






**VIRUDHUNAGAR - 626 001, Tamilnadu.**


20.07.2022

A meeting of the following members will be held on 21.07.2022 (Thursday) by 2.45 pm in the Principal's Chamber to discuss the following matters:

**Agenda:**

1. Monitoring MoUs.
2. Other matters if any.


S.No.	Member	Signature
1.	Dr. G. Premkumar Assistant Professor of Botany	
2.	Dr. A. Baskaran Assistant Professor of History	
3.	Dr. G. Mahendra Perumal Assistant Professor of Botany	
4.	Dr. A. Rizwana Assistant Professor of Mathematics	
5.	Dr. S. Rajeev Gandhi Assistant Professor of Mathematics (SF)	

  
Co-ordinator  
20/7/22

  
Chairman & Principal  
20/07/22

To  
The HODs for work adjustment

  
Mathematics

  
Botany

  
History

  
Mathematics (SF)



## INTERNAL QUALITY ASSURANCE CELL

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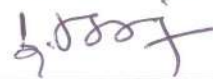
VIRUDHUNAGAR - 626 001, Tamilnadu.

### Minutes of the Meeting

A meeting of the members of the MoU follow up Committee was held on 21-07-2022 (Thursday) by 2.45 pm at Principal's chamber. The following matters were discussed and resolved.

1. To make the signed MoU active.
2. To initiate the activities under the signed MoU in the respective departments.
3. To follow-up the activities of the respective departments.
4. To meet each month to analyse the activities.

### Members present:

S.No.	Member	Signature
1.	Dr. G. Premkumar Assistant Professor of Botany	
2.	Dr. A. Baskaran Assistant Professor of History	
3.	Dr. G. Mahendra Perumal Assistant Professor of Botany	
4.	Dr. A. Rizwana Assistant Professor of Mathematics	
5.	Dr. S. Rajeev Gandhi Assistant Professor of Mathematics (SF)	

  
21/7/22

Co-ordinator

Internal Quality Assurance Cell  
V.H.N.S.N. College (Autonomous)  
(Re-accredited with 'A' Grade by NAAC)  
Virudhunagar-626 001



  
21/7/22

Chairman & Principal

Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR.



## INTERNAL QUALITY ASSURANCE CELL

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VIRUDHUNAGAR - 626 001, Tamilnadu.



22.07.2022

A meeting of the following members will be held on 25.07.2022 (Monday) by 2.45 pm in the Multimedia Hall to discuss the following matters:

#### Agenda:

1. Analyses NAAC questionnaire Criterion wise.
2. Preparing AQAR 2021-2022.
3. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	N. Prithivikumar
2.	Dr. P. Sami – IQAC Member	P. Sami
3.	Dr. S. Muthulakshmi – IQAC Member	Muthulakshmi S.
4.	Dr. <sup>R</sup> M. Meena – IQAC Member	R. Meena
5.	Dr. S. Muthuramkumar – IQAC Member	S. Muthuramkumar
6.	Dr. M. Kannan – IQAC Member	M. Kannan
7.	Dr. S. Vivekananthan – IQAC Member	S. Vivekananthan
8.	Dr. J. Kamatchi Eswaran	J. Kamatchi Eswaran
9.	Mrs. P. Geetha	P. Geetha
10.	Dr. Mrs. K. Jotheshwari	K. Jotheshwari
11.	Dr. B. Pavalakumar	B. Pavalakumar
12.	Dr. C. Ganesan	C. Ganesan
13.	Dr. M. Annalakshmi	M. Annalakshmi
14.	Dr. N. Sugantha Meena	N. Sugantha Meena
15.	Dr. J. Pandiarajan	J. Pandiarajan
16.	Dr. B. Lawrence	B. Lawrence
17.	Dr. P. Periyakaruppiyah	P. Periyakaruppiyah





Estd. : 1947

## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



18.	Dr. M. Suresh	
19.	Mr. G. Rameshkumar	
20.	Dr. N. Nagarajan	
21.	Dr. M. Vigneeswaran	
22.	Mr. G. Ramraj	
23.	Mrs. R. Lavanya	
24.	Dr. M.S. Saravanan	
25.	Dr. D. Sundarsingh	
26.	Dr. P. Jeemintha	
27.	Dr. K. Deepshikha	
28.	Mrs. S.J. Brishma	

Co-ordinator

22/7/22

Internal Quality Assurance Cell

To  
V.H.N.S.N. College, Virudhunagar.

The HODs for work adjustment



*M. SUNDARA PANDIAN*  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR.

Commerce

English

Business Administration

Mathematics

Physics

Chemistry

Botany

Zoology

Commerce CA (SF)

English (SF)

**Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 with 30 specially invited staff members was held on 25.07.2022 at 2.45 p.m at Multimedia Hall to discuss the NAAC Revised Accreditation Framework for colleges.

1. Principal informed about the new revised accreditation Framework Questionnaire which is equivalent to SSR.
2. In order to enhance the accountability, the Principal briefed about the various parameters and how our college is to face the fifth accreditation which is anticipated to be organised on 2024.
3. To increase the Criterion wise scope for further improvement, it was resolved to constitute 7 major committees to concentrate on 7 criteria of SSR. The committee were framed with the following staff members.

**Criterion – I Curricular Aspects**

1. Dr. S. Muthulakshmi, Assistant Professor of Commerce
2. Mrs. K. Jotheshwari, Assistant Professor of Business Administration
3. Dr. N. Sugantha Meena, Assistant Professor of Mathematics
4. Dr. P. Jeessintha, Assistant Professor of English (SF)

**Criterion – II Teaching, Learning and Evaluation**

1. Dr. N. Prithivikumar, Associate Professor of Physics
2. Dr. J. Pandiarajan, Assistant Professor of Physics
3. Dr. P. Periyakarupiah, Assistant Professor of Botany
4. Dr. D. Sundarsingh, Assistant Professor of English (SF)

**Criterion – III Research, Innovations and Extension**

1. Dr. S. Muthuramkumar, Assistant Professor of Botany
2. Dr. J. Kamatchi Eswaran, Assistant Professor of Commerce
3. Dr. B. Lawrence, Assistant Professor of Physics
4. Dr. S. Selvanathan, Assistant Professor of Commerce (SF)
5. Mrs. R. Lavanya, Assistant Professor of English (SF)



## **INTERNAL QUALITY ASSURANCE CELL**

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

### Criterion – IV Infrastructure and Learning Resources

1. Dr. M. Meena, Assistant Professor of English
2. Mr. G. Rameshkumar, Assistant Professor of Zoology
3. Dr. N. Nagarajan, Assistant Professor of Zoology
4. Mrs. S.J. Brishma, Assistant Professor of English (SF)

### Criterion – V Student Support and Progression

1. Dr. P. Sami, Associate Professor of Chemistry
2. Dr. C. Ganesan, Assistant Professor of Mathematics
3. Dr. M. Annalakshmi, Assistant Professor of Mathematics
4. Dr. M.S. Saravanan, Assistant Professor of English (SF)

### Criterion – VI Governance, Leadership and Management

1. Dr. M. Kannan, Assistant Professor of Zoology
2. Dr. B. Pavalakumar, Assistant Professor of Business Administration
3. Dr. M. Vigneeswaran, Assistant Professor of Zoology
4. Dr. K. Deepshikha, Assistant Professor of English

### Criterion – VII Institutional Values and Best Practices

1. Dr. S. Vivekananthan, Assistant Professor of Physics
2. Dr. K. Nagarajan, Associate Professor of Zoology
3. Dr. M. Suresh, Assistant Professor of Botany
4. Mrs. P. Geetha, Assistant Professor of Commerce
5. Mr. G. Ramraj, Assistant Professor of Commerce CA (SF)

4. Resolved to discuss in detail the questionnaire on each criterion in the forthcoming weeks.
5. It was resolved to work regularly with the different sub committee to complete the AQAR for the academic year 2021 -2022 and submit the AQAR within the stipulated time.

## INTERNAL QUALITY ASSURANCE CELL
















**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**

6. The principal urged the members of the committee to work regularly and identify the weakness of our institutions and asked the concerned committee members to put forth concrete ideas and suggestions to conduct various programmes and events to overcome the shortcomings.
7. The house discussed the plans of the institution and the members unanimously assured to give their full effort in conducting various activities to get A++ in the fifth cycle of accreditation.

### Members Present:

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. P. Sami – IQAC Member	
3.	Dr. S. Muthulakshmi – IQAC Member	
4.	Dr. R. Meena – IQAC Member	
5.	Dr. S. Muthuramkumar – IQAC Member	
6.	Dr. M. Kannan – IQAC Member	
7.	Dr. S. Vivekananthan – IQAC Member	
8.	Dr. J. Kamatchi Eswaran	
9.	Mrs. P. Geetha	
10.	Dr. K. Jotheshwari	
11.	Dr. B. Pavalakumar	
12.	Dr. C. Ganesan	
13.	Dr. M. Annalakshmi	
14.	Dr. N. Sugantha Meena	
15.	Dr. J. Pandiarajan	





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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



16.	Dr. B. Lawrence	B. Lawrence
17.	Dr. P. Periyakarupiah	P. Periyakarupiah
18.	Dr. M. Suresh	M. Suresh
19.	Mr. G. Rameshkumar	G. Rameshkumar
20.	Dr. N. Nagarajan	N. Nagarajan
21.	Dr. M. Vigneeswaran	M. Vigneeswaran
22.	Mr. G. Ramraj	G. Ramraj
23.	Mrs. R. Lavanya	R. Lavanya
24.	Dr. M.S. Saravanan	M.S. Saravanan
25.	Dr. D. Sundarsingh	D. Sundarsingh
26.	Dr. P. Jessintha	P. Jessintha
27.	Dr. K. Deepshikha	K. Deepshikha
28.	Mrs. S.J. Brishma	S.J. Brishma

*[Signature]*  
25/7/22  
Co-ordinator

**CO-ORDINATOR**  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



*[Signature]*  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDU  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

23.08.2022

A meeting of the following members will be held on 26.08.2022 (Friday) by 2.45 pm at Principal's Chamber to discuss the following matters:

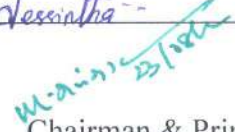
**Agenda:**

1. Analyse the NAAC – AQAR Criterion I questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	
2.	Dr. S. Muthulakshmi – IQAC Member	
3.	Dr. K. Jotheshwari	
4.	Dr. N. Sugantha Meena	
5.	Dr. P. Jessintha	

  
Co-ordinator  
CO-ORDINATOR



  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001


Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.


To  
The HODs for work adjustment

  
Commerce

  
Business Administration

  
Mathematics

  
English (SF)

Physics 





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## INTERNAL QUALITY ASSURANCE CELL

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(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



### Minutes of the Meeting

A meeting of the staff members was held on 26.08.2022 (Friday) by 2.45 p.m at Principal's Chamber to analyze the NAAC – AQAR Criterion I Questionnaire. The following matters were discussed and resolutions were passed.

1. Principal detailed the Criterion I – Curricular Aspects Questionnaire to the staff members engaged in drafting Criterion I aspects.
2. Resolved to visualize and specify the syllabus at Local, National and Global Level. A template of the same to be sent to all the departments.
3. Resolved further that any change made in the Syllabus should be detailed and recorded in the resolutions passed in the Board of Studies.
4. Resolved to change the title of the paper if there is 50 percent revision carried out in the Syllabus.
5. Resolved to frame mapping of the courses linked to employability, entrepreneurship and skill development. A template of the same to be sent to all departments.
6. Resolved to initiate the activities under the Signed MoU and relate the MoU to the courses concerned, have a knowledgeable discussion and make further improvement in the syllabus to meet the requirements of the Industry.
7. Resolved to include a unit in Part V concerning to issues relevant to Gender, Human Values, Environment and Sustainability and organise as many numbers of conferences / seminars regarding these issues.
8. Resolved to increase number of elective courses and make it operative effectively.
9. Resolved to draft a questionnaire to get employers feedback regarding Curricular aspects.

### Members present:



S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. S. Muthulakshmi – IQAC Member	
3.	Dr. K. Jotheshwari	

## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

4.	Dr. N. Sugantha Meena	
5.	Dr. P. Jessintha	



Co-ordinator

CO-ORDINATOR

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



  
Chairman & Principal

Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
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(AUTONOMOUS)  
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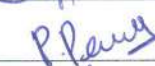

**VIRUDHUNAGAR - 626 001, Tamilnadu.**

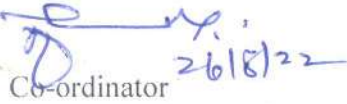
26.08.2022

A meeting of the following members will be held on 01.09.2022 (Thursday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion II questionnaire.
2. Other matters if any.


S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. J. Pandiarajan	
3.	Dr. P. Periyakaruppiah	
4.	Dr. D. Sundarsingh	

  
Co-ordinator 26/8/22


CO-ORDINATOR  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.

To  
The HODs for work adjustment



  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

Physics 

Botany 

English (SF) 



## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



Estd. : 1947

01-09-2022

### Minutes of the Meeting

A meeting of the members of team for the preparation of Criteria-II of NAAC-AQAR was held today (01.09.2022) in Principal's chamber at 2.45 PM. The following matters were discussed / resolved.

1. The Principal briefed about the basic works to be done regarding data collection for the Criteria-2 and about the score got in that in previous SSR.
2. It has been decided to work in sustained manner to collect data and to carryout necessary developments in curricular aspects.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	
2.	Dr. J. Pandiarajan	
3.	Dr. D. Sundarsingh	

Co-ordinator  
11/9/22

**CO-ORDINATOR**  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001



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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

26.08.2022

A meeting of the following members will be held on 02.09.2022 (Friday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion III questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	<i>N. Prithivikumaran</i>
2.	Dr. S. Muthuramkumar – IQAC Member	<i>S. Muthuramkumar</i>
3.	Dr. J. Kamatchi Eswaran	<i>J. M.</i>
4.	Dr. B. Lawrence	<i>B. Lawrence</i>
5.	Mr. S. Selvanathan	<i>S. Selvanathan</i>
6.	Mrs. R. Lavanya	<i>R. Lavanya 26/08/2022</i>

*[Signature]*  
Co-ordinator  
26/8/22  
CO-ORDINATOR  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



*M. S. S. 26/08/22*  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS),  
VIRUDHUNAGAR - 626.001

To  
The HODs for work adjustment

Physics *[Signature]* Botany *[Signature]*

Commerce *[Signature]*

Commerce (SF) *[Signature]*

English (SF) *[Signature]*



Estd. : 1947

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



### Minutes of the Meeting

IQAC meeting was held at the Principal's chamber at 2.30 pm on 02.09.2022 to discuss the AQAR preparation for Criterion – III for the year 2020-2021.

Criterion – III member updated the progress made to the Principal. Further, the Principal, IQAC Co-ordinator, Additional IQAC Co-ordinator, and members of the Criterion-III were made a detailed discussion on each question in Criterion III.

Based on the discussion following matters were resolved and to be implemented

1. It is resolved to strictly follow the Standard Operating Procedure (SOP) For Data Validation and Verification of Autonomous Institution released by NAAC.
2. It is resolved to review and update the Institution's research policy for the promotion of research.
3. It is resolved to conduct the Research Advisory Committee meeting periodically
4. It is resolved to check the feasibility of the formation of an ethics Committee
5. It is resolved to brainstorm some of the grey areas such as consultancy, extension, and functional MoUs in Criterion III.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	
2.	Dr. S. Muthuramkumar – IQAC Member	
3.	Dr. J. Kamatchi Eswaran	
4.	Dr. B. Lawrence	
5.	Mr. S. Selvanathan	
6.	Mrs. R. Lavanya	

2/9/22  
Co-ordinator



Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001



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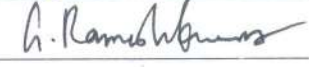
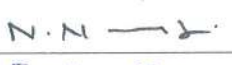

**VIRUDHUNAGAR - 626 001, Tamilnadu.**


26.08.2022

A meeting of the following members will be held on 03.09.2022 (Saturday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion IV questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. M. Meena – IQAC Member	
3.	Mr. G. Rameshkumar	
4.	Dr. N. Nagarajan	
5.	Mrs. S.J. Brishma	

  
Co-ordinator  
26/8/22

CO-ORDINATOR


Internal Quality Assurance Cell

V.H.N.S.N. College, Virudhunagar.

To

The HODs for work adjustment



  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

Physics

  
English

  
Zoology

English (SF)








**MINUTES OF THE MEETING**

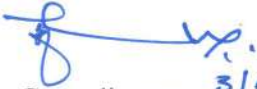
A meeting of the members of the IQAC of our College was convoked on 03.09.2022 (Saturday) at Principal's Chamber at 2.45 p.m. The following matters under Criterion IV were discussed and the decisions were made:

1. To record the utilization of meeting halls in college.
2. To increase classrooms with ICT – enabled facilities.
3. To subscribe more number of e-books and e-journals.

The members were asked to prepare AQAR for the academic year 2021 – 2022 and give suggestions to improve the scoring in Criterion – IV for the academic years 2022 – 2023 and 2023 – 2024.

**Members Present:**

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	
2.	Dr. R. Meena – IQAC Member	
3.	Mr. G. Rameshkumar	
4.	Dr. N. Nagarajan	
5.	Mrs. S.J. Brishma	

  
Co-ordinator 3/9/22  
**CO-ORDINATOR**

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



  
Chairman & Principal

**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001





## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**



26.08.2022

A meeting of the following members will be held on 06.09.2022 (Tuesday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion V questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. P. Sami – IQAC Member	
3.	Dr. C. Ganesan	
4.	Dr. M. Annalakshmi	
5.	Dr. M.S. Saravanan	

Co-ordinator

**CO-ORDINATOR**

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.

To

The HODs for work adjustment



*26/8/2022*  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

Physics

Chemistry

Mathematics

Commerce (SF)

### Minutes of the Meeting

A meeting was held on 06<sup>th</sup> September 2022 at the Principal's chamber during 2.45 p.m to 3.40 p.m to discuss about preparation of documents pertaining to NAAC assessment component "Criterion – V: Students Support and Progression" with a team of faculty under the presence of IQAC Co-coordinator, IQAC additional co-coordinator. Our Principal read the points starting from 5.1.1 to 5.4.2 one by one and had a detailed discussion about the points accordingly. The following points were discussed.

1. It is resolved to include the freeships provided by our college Management for the students to study the add-on courses conducted by individual departments, Hopes scholarship and other communal fellowships, non-governmental fellowships in the criteria 5.1.2.
2. It is resolved to take necessary initiatives against the "Point 4: Awareness of Trends in Technology" of criteria 5.1.3.
3. It is resolved to include all the programs conducted with the theme of "Guidance/Coaching for competitive examinations and Career counseling" by our college in the criteria 5.1.4 as per SOP given by NAAC.
4. It is resolved to make necessary actions/improvements in the methods to get the grievances from the students by online/offline. Besides, a suggestion of introducing a WhatsApp number for the college to get the grievances from the students is placed for the consideration by the Principal.
5. While discussing the points 5.2.1, 5.2.2 and 5.2.3, it is resolved to get the details (with photocopy proof) of the students' placement, progression to higher studies and job-specific examinations passed through the convocation registration form.
6. It is resolved to conduct student council meet from this academic year onwards which support the point 5.3.2.
7. It is resolved to include details of all the programs (sports/cultural/competitions) conducted by the Students/ Departments/College in response to point 5.3.3.
8. It is resolved to encourage the individual departments to create a functional Alumni Association for their Department.





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VIRUDHUNAGAR - 626 001, Tamilnadu.



9. With help of the information obtained from today's meeting, the team of Faculty was advised/suggested to work further for the betterment of Criteria – V by our Principal, IQAC Co-coordinator and IQAC additional co-coordinator.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. P. Sami – IQAC Member	
3.	Dr. C. Ganesan	
4.	Dr. M. Annalakshmi	
5.	Dr. M.S. Saravanan	

6/9/22

Co-ordinator

**CO-ORDINATOR**

Internal Quality Assurance Cell

V.H.N.S.N. College, Virudhunagar.



Chairman & Principal

**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001



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## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



26.08.2022

A meeting of the following members will be held on 07.09.2022 (Wednesday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion VI questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	<i>N. Prithivikumar</i>
2.	Dr. M. Kannan – IQAC Member	<i>M. Kannan</i>
3.	Dr. B. Pavalakumar	<i>B. Pavalakumar</i>
4.	Dr. M. vigneeswaran	<i>M. Vigneeswaran</i>
5.	Dr. K. Deepshikha	<i>Dr. K. Deepshikha</i>

*[Signature]*  
26/8/22  
Co-ordinator

Co-ordinator

CO-ORDINATOR

Internal Quality Assurance Cell

V.H.N.S.N. College, Virudhunagar,

To

The HODs for work adjustment



*26/8/22*  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

Physics *[Signature]*

Zoology *[Signature]*

Business Administration *[Signature]*

English *[Signature]*





## INTERNAL QUALITY ASSURANCE CELL

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

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VIRUDHUNAGAR - 626 001, Tamilnadu.



### MINUTES OF THE MEETING

A meeting of the staff members was held on 07.09.2022 (Wednesday) by 2.45 p.m at Principal's Chamber to analyse the NAAC – AQAR Criterion VI Questionnaire. The following matters were discussed and resolutions were passed.

1. Principal briefed the details about the Criterion VI – Governance, leadership and management to the staff members engaged in drafting Criterion VI aspects.
2. Principal briefed the previous NAAC score for the Criterion VI and suggested to strengthen the score in near future.
3. Members of the committee suggested to strengthen the students corner in college website with the details of feedback, Semester exam hall tickets verification and other needed details.
4. Resolved to update the AQAR with College Management Scholarship details for NPTEL Courses.

#### Members Present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. M. Kannan – IQAC Member	
3.	Dr. M. Vigneswaran	
4.	Dr. B. Pavala kumar	
5.	Dr. K. Deepshikha	

7/9/22

Co-ordinator

**CO-ORDINATOR**

**Internal Quality Assurance Cell**

**V.H.N.S.N. College, Virudhunagar**



7/9/22

Chairman & Principal

**Captain Dr. P. SUNDARA PANDIAN**

**PRINCIPAL**

**VIRUDHUNAGAR HINDU NADARS'**

**SENTHIKUMARA NADAR COLLEGE**

**(AUTONOMOUS)**

**VIRUDHUNAGAR - 626 001**

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)





**VIRUDHUNAGAR - 626 001, Tamilnadu.**

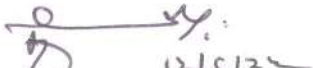
12-09-2022

A meeting of the following members will be held on 13.09.2022 (Tuesday) by 2.45 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion II questionnaire.
2. Other matters if any.

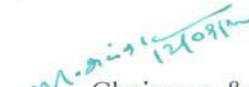
S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. J. Pandiarajan	
3.	Dr. P. Periyakarupiah	
4.	Dr. D. Sundarsingh	

  
Co-ordinator


**CO-ORDINATOR**

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

To  
The HODs for work adjustment

Physics 

Botany 

English (SF) 



## **INTERNAL QUALITY ASSURANCE CELL**

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**

13-09-2022

### Minutes of the Meeting

A meeting of the members of team for the preparation of Criteria-II of NAAC-AQAR was held today (13-09-2022) in Principal's chamber at 2.45 PM. The following matters were discussed / resolved.

1. It has been resolved to prepare and provide Customised learning contents to slow learners in order improve their learning levels. The course materials are also to be posted in our college website.
2. Advanced learners are to be involved in Peer teaching through which they can enhance their knowledge through participatory learning.
3. Proposed to organize courses for slow learners in basic communication skills.
4. Independent projects can be given to advanced learners in view to improve their knowledge through experiential learning.
5. Leadership programme can be organized for advanced learners in order to enhance their soft skills.
6. Students are to be encouraged to participate in more conferences, seminars and workshops as a part of participatory learning.
7. Giving classroom seminars by students of PG programmes and evaluation of it should be part of the continuous internal assessment.
8. Students may be asked to decorate their respective classroom on their subject themes as part of participatory learning.
9. Teachers are to be encouraged to participate in more MOOC courses such as NPTEL and SWAYAM.
10. Resolved to encourage Teachers to make use of the e-studio of our college to prepare and upload more course videos in our college YouTube channel.
11. Resolve to develop an exclusive Mentor mobile App for Teachers to carry out effective Mentor-Mentee system.
12. As part of Teaching plans the syllabus coverage by faculty members has to be monitored & reported to the Principal by the Head of the departments in order to prepare the schedule for the internal assessment tests.
13. Students are to be asked to give their opinion about the syllabus coverage in the Feedback form.



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14. The complete syllabus of each programme along with the expected outcomes of each course should be communicated to the respective students through mail and also by our college website.
15. The course teacher should brief about the POs and Cos to the students at the beginning of the semester.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. J. Pandiarajan	
3.	Dr. P. Periyakaruppiyah	
4.	Dr. D. Sundarsingh	

13/9/22  
Co-ordinator

**CO-ORDINATOR**

**Internal Quality Assurance Cell**  
V.H.N.S.N. College, Virudhunagar.



13/9/22

**Chairman & Principal**  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001





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## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



13-09-2022

A meeting of the following members will be held on 14-09-2022 (Wednesday) by 2.35 pm at Principal's Chamber to discuss the following matters:

**Agenda:**

1. Analyse the NAAC – AQAR Criterion VII questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumar – Additional IQAC Co-ordinator	
2.	Dr. S. Vivekananthan – IQAC Member	
3.	Dr. K. Nagarajan	
4.	Dr. M. Suresh	
5.	Mrs. P. Geetha	
6.	Mr. G. Ramraj	

Co-ordinator  
13/9/22

**CO-ORDINATOR**

**Internal Quality Assurance Cell**

**V.H.N.S.N. College, Virudhunagar.**



Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

To  
The HODs for work adjustment

Physics

Zoology

Botany

Commerce

Commerce CA (SF)



Estd. : 1947



## **INTERNAL QUALITY ASSURANCE CELL**

### **VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



### **Minutes of the Meeting**

A meeting of the staff members was held on 14.09.2022 (Wednesday) by 2.35 p.m at Principal's Chamber to analyze the NAAC – AQAR Criterion VII Questionnaire.

#### **Actions to be taken on the Criterion VII – Institutional Values and Best Practices**

##### **7.1.1. Measures initiated by the institution for the promotion of gender equity during the year:**

- Conducting programs for transgender (or) inviting a transgender as chief guest in any of our relevant events.
- Common rooms for faculty/ staff members, scholars, and students.
- Appoint a trained faculty member as a counselor especially for girl students.

##### **7.1.2. The Institution has facilities for alternate sources of energy and energy conservation:**

- Install biogas plant to utilize bio waste from hostel and canteen.
- Replacement of existing conventional fan and 3 Star ACs respectively with BLDC fans and 5star ACs.
- Complete replacement of conventional tube lights with LED lights.
- Establishment of instructional policies for energy savings
- Installation of solar panel in each building in phases

##### **7.1.3. Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste:**

- Organize E-Waste Collection week in our college twice in an academic year
- Initiation for the reutilization of waste water generated in the college

##### **7.1.4. Water conservation facilities available in the institution:**

- Mapping water bodies of our campus integrating various components such, borewell, water flow direction in our institutional landscape, rain water harvesting points, check dam and natural/ manmade reservoirs.





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### **7.1.5. Green campus initiatives include:**

- Promoting the usage of Stainless Steel based water bottles instead of plastic one among the Students and Faculty/ Staff Members
- Initiation to utilize renewable flex prints in the place of PVC one.

### **7.1.6. Quality audits on the environment and energy undertaken by the institution:**

- Evaluation of previous green audit report and the assessment of action have been taken by our institute.
- Preparing our campus towards another green audit in 2023.

### **7.1.7. The Institution has a Disabled -friendly and barrier-free environment:**

- Procurement of screen reading software for library
- Initiation to purchase Braille Printing Machine for our institution

### **7.1.8. Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities**

- Organizing a “Festival Fair” for our institutional and local products as the part of our socio-economic activity

### **7.1.10. The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard.**

- Conducting the faculty development programe to strengthen the relationship with the students.

### **7.1.11. Institution celebrates / organizes national and international commemorative days, events and festivals:**

- Celebrate Feb 11 as the “International Day for Girls and Women in Science” in our institution

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

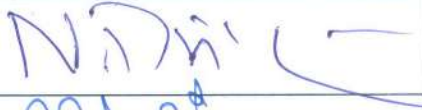
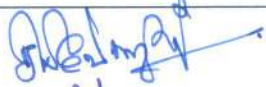
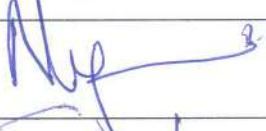



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VIRUDHUNAGAR - 626 001, Tamilnadu.

### 7.2. Best Practices

- Integrate and implement various skill development activities in our academic routine and promote "Institutional Startups" in various sector

### Members Present

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. S. Vivekananthan – IQAC Member	
3.	Dr. K. Nagarajan	
4.	Dr. M. Suresh	
5.	Mrs. P. Geetha	
6.	Mr. G. Ramraj	


  
14/9/22

Co-ordinator

**CO-ORDINATOR**

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.



  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001



## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

12-09-2022

A meeting of the Internal Quality Assurance Cell will be held on 15.09.2022 (Thursday) by 4.00 pm at Principal's Meeting Hall to discuss the following matters:

**Agenda:**

1. Additional toilets for Boys and Girls.
2. Drinking water point in the Multipurpose Gymnasium Hall and South entrance of College.
3. Additional place to be marked for Girls students to take their lunch.
4. Digital notice board in the College entrance, Library and near Fine Arts room.
5. Increase ICT equipments.
6. Bio gas plant for Hostel.
7. Solar panel for each building in phased manner.
8. Replacing tube lights with LED light.
9. Freeship for the outstanding students.
10. Medal for the best student of the College.
11. Other matters if any.

S.No.	Member	Signature
1.	Mr. M.D. Sarpparajan Secretary & Correspondent	<i>M. Dhkkh</i>
2.	Mr. V.P.P.K.C. Narayana Moorthy Member from Local Society	<i>V. P. P. K. C. Narayana Moorthy</i>
3.	Mr. S.P.G.C.B. Venkateswaran Member from Local Society	
4.	Mr. S. Ganesan Member from Local Society	<i>S. G.</i>
5.	Dr. N. Prithivikumaran IQAC Additional Co-ordinator	<i>N. Prithivikumaran</i>
6.	Dr. R. Palaniappan Associate Professor in Computer Science	<i>R. Palaniappan</i>
7.	Dr. P. Sami Associate Professor in Chemistry	<i>P. Sami</i>



Estd. : 1947

## INTERNAL QUALITY ASSURANCE CELL

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8.	Dr. Bagyalakshmi Assistant Professor in Botany	<i>Bagyalakshmi</i>
9.	Dr. S. Muthulakshmi Assistant Professor in Commerce	<i>Muthulakshmi</i>
10.	Dr. R. Meena Assistant Professor in English	<i>R. Meena</i>
11.	Dr. S. Muthuramkumar Assistant Professor in Botany	<i>S. Muthuramkumar</i>
12.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	<i>N. Alagumanikumar</i>
13.	Dr. M. Kannan Assistant Professor in Zoology	<i>M. Kannan</i>
14.	Dr. S. Vivekanandhan Assistant Professor in Physics	<i>S. Vivekanandhan</i>
15.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	<i>S. C. Sankarapandian</i>
16.	Mr. Karuppasamy Alumni representative	<i>Karuppasamy</i>
17.	Mr. R. Sathya, I M.Com. Student representative	<i>R. Sathya</i>
18.	Ms. A. Amirthalakshmi, I M.Sc. Physics Student representative	<i>A. Amirthalakshmi</i>

*[Signature]*  
Co-ordinator  
12/9/22

**CO-ORDINATOR**

**Internal Quality Assurance Cell**

V.H.N.S.N. College, Virudhunagar.

*[Signature]*  
12/9/22

Chairman & Principal

**Captain Dr. P. SUNDARA PANDIAN**

PRINCIPAL

**VIRUDHUNAGAR HINDU NADARS'**

**SENTHIKUMARA NADAR COLLEGE**

(AUTONOMOUS)

VIRUDHUNAGAR - 626 001





15.09.2022

#### Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell was held on 15.09.2022 (Thursday) at 4.30 p.m in Principal's Meeting Hall.

Principal informed about the facilities needed for the staff and students of the College, the members discussed in detail about the following matters.

1. It was decided to recommend additional toilets for the students as there is a considerable increase in students' strength.
2. It was proposed to have additional drinking water points at Multipurpose Gymnasium Hall and at South Entrance of the college.
3. It is recommended to provide additional space for girls students near Multipurpose Gymnasium Hall to take their lunch as the girl students strength have been increased.
4. To promote the use of technology and promote Global Competitiveness it was suggested to erect digital notice boards near West Entrance of our College, in the Library, Near College Orchestra Room and South side of room number 12.
5. To enable technology enabled learning in the classroom it was suggested to surge ICT facilities in classrooms without ICT facility in a phased manner.
6. To reduce the consumption of LPG the members of the council has suggested to install bio gas plant in the Hostel from the waste of Kitchens to reduce energy demand and utilize local available resources.
7. Suggested to replace fluorescent lamps with LED bulbs.
8. In order to reduce power consumption it is suggested to replace the existing fans in the campus with energy conserved fans in a phased manner
9. Suggested for Separate common rooms for Lady Staff Members for providing convenience and privacy.
10. To make the campus more eco friendly and sustainable it was decided to provide solar power in the college for each block in a phased manner.

## INTERNAL QUALITY ASSURANCE CELL

### VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

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VIRUDHUNAGAR - 626 001, Tamilnadu.

11. Suggested to Select Best Student of the College based on Curricular, Extra Curricular activity, marks and character and Behaviour of the students and offer free ship for their higher studies in our college campus.
12. It was suggested to give freeship to the students who have got Gold Medal in the UG programme of our college when they are pursuing PG Degree in our college.

#### Members present:

S.No.	Member	Signature
1.	Mr. M.D. Sarpparajan Secretary & Correspondent	M. Shhh
2.	Mr. V.P.P.K.C. Narayana Moorthy Member from Local Society	V.P.P.K.C. Narayana Moorthy
3.	Mr. S. Ganesan Member from Local Society	S.G.
4.	Dr. N. Prithivikumaran IQAC Additional Co-ordinator	N. Prithivikumaran
5.	Dr. R. Palaniappan Associate Professor in Computer Science	R. Palaniappan
6.	Dr. P. Sami Associate Professor in Chemistry	P. Sami
7.	Dr. Bagyalakshmi Assistant Professor in Botany	Bagyalakshmi
8.	Dr. S. Muthulakshmi Assistant Professor in Commerce	Muthulakshmi S
9.	Dr. R. Meena Assistant Professor in English	R. Meena
10.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
11.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	N. Alagumanikumar
12.	Dr. M. Kannan Assistant Professor in Zoology	M. Kannan





Estd. : 1947

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



13.	Dr. S. Vivekanandhan Assistant Professor in Physics	
14.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	
15.	Mr. P.M. Karuppasamy Alumni representative	
16.	Mr. R. Sathya, M.Com. Student representative	

Co-ordinator 15/9/22

CO-ORDINATOR

Internal Quality Assurance Cell

V.H.N.S.N. College, Virudhunagar.



Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

## INTERNAL QUALITY ASSURANCE CELL

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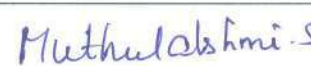





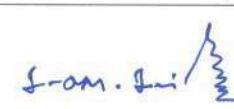
**VIRUDHUNAGAR - 626 001, Tamilnadu.**

19.01.2023

A meeting of the Internal Quality Assurance Cell will be held on 20.01.2023 (Friday) by 3.35 pm at IQAC to discuss the following matters:

**Agenda:**

1. National Conference on “Institutional Values and Best Practices”.
2. NIRF 23
3. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumar IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	—
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	
9.	Dr. M. Kannan Assistant Professor in Zoology	
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	
11.	Mr. S.C. Sankarapandian Office Superintendent	





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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



12.	Mr. P.M. Karuppasamy Alumni representative	
13.	Ms. R. Sathya, II M.Com. Student representative	<i>R. Sathya</i>
14.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	<i>A. Amirthalakshmi</i>

*[Signature]*  
19/11/23

Co-ordinator

**CO-ORDINATOR**  
Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar,



*M. A. S. 79/11/23*

Chairman & Principal

**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR

## INTERNAL QUALITY ASSURANCE CELL

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VIRUDHUNAGAR - 626 001, Tamilnadu.

20.01.2023

### Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell was held on 20.01.2023 (Friday) at 3.35 p.m. in IQAC Office.

1. The IQAC Co-ordinator informed the members about the fund sanctioned for the National Conference proposal submitted to NAAC.
2. Resolved to conduct the Conference on 24.03.2023 (Friday).
3. Resolved to invite the resource persons from Kristu Jayanti College, Christ University, P.S.R. Krishnammal College, Loyola College of Social Sciences and MOP Vaishnava College.
4. Resolved to collect Rs. 300/- as registration fee from the participants.
5. Resolved to conduct the Conference in the blended mode to enable the participants from long distances to attend the Conference feasibly.
6. Resolved to publish a book with ISBN for the papers presented in the Conference as the proceedings of the Conference.
7. Informed the IQAC members about the proposal submission in NIRF 23 under College category and Overall category.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithivikumar IQAC Additional Co-ordinator	N. Prithivikumar
2.	Dr. R. Palaniappan Associate Professor in Computer Science	R. Palaniappan
3.	Dr. P. Sami Associate Professor in Chemistry	P. Sami
4.	Dr. S. Muthulakshmi Assistant Professor in Commerce	Muthulakshmi S
5.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
6.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	N. Alagumanikumar





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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



7.	Dr. M. Kannan Assistant Professor in Zoology	
8.	Dr. S. Vivekanandhan Assistant Professor in Physics	
9.	Mr. S.C. Sankarapandian Office Superintendent	
10.	Ms. R. Sathya, II M.Com. Student representative	
11.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	

20/11/23  
Co-ordinator

**CO-ORDINATOR**

**Internal Quality Assurance Cell**

**V.H.N.S.N. College, Virudhunagar.**



20/11/23  
Chairman & Principal

Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR.

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(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

**VIRUDHUNAGAR - 626 001, Tamilnadu.**

13.02.2023

A meeting of the Internal Quality Assurance Cell will be held on 13.02.2023 (Monday) by 2.35 pm at IQAC to discuss the following matters:

**Agenda:**

1. NAAC sponsored Conference arrangement regarding.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran IQAC Additional Co-ordinator	N. Prithi C
2.	Dr. R. Palaniappan Associate Professor in Computer Science	R. Palaniappan
3.	Dr. P. Sami Associate Professor in Chemistry	P. Sami P
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	Muthulakshmi S
6.	Dr. R. Meena Assistant Professor in English	R. Meena
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
8.	Captain Dr. N. Alagumanikumaran Assistant Professor in Zoology	N. Alagumanikumaran
9.	Dr. M. Kannan Assistant Professor in Zoology	M. Kannan
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	S. Vivekanandhan
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	S. C. Sankarapandian
12.	Mr. P.M. Karuppasamy Alumni representative	P. M. Karuppasamy



## INTERNAL QUALITY ASSURANCE CELL

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VIRUDHUNAGAR - 626 001, Tamilnadu.

13.	Mr. R. Sathya, II M.Com. Student representative	R. Sathya
14.	Ms. A. Amirthalakshmi, I M.Sc. Physics Student representative	A. Amirthalakshmi

*[Signature]*  
Co-ordinator  
13/12/23  
CO-ORDINATOR

Internal Quality Assurance Cell  
V.H.N.S.N. College, Virudhunagar.

To  
The HODs for work adjustment

*[Signature]*  
Chairman & Principal

Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)-VIRUDHUNAGAR.

*[Signature]*  
English

*[Signature]*  
Commerce

*[Signature]*  
Physics

*[Signature]*  
Chemistry

*[Signature]*  
Botany

*[Signature]*  
Zoology

Computer Science



## INTERNAL QUALITY ASSURANCE CELL

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



13.02.2023

### Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell was held on 13.02.2023 (Monday) at 2.35 p.m. in IQAC Office. The following matters were discussed / resolved.

1. The IQAC Co-ordinator informed about the resource persons for the National Level Conference to be conducted on 24.03.2023.
2. Various Committees were formed as follows for the effective conduct of the Conference.

#### Committees list:

Communication & Registration	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology Mr. P.M. Karuppasamy Alumni representative Ms. R. Sathya, II M.Com. Student representative Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative
Hall Arrangement	Dr. M. Kannan Assistant Professor in Zoology
Technical Session	Dr. S. Muthuramkumar Assistant Professor in Botany
Paper Presentation	Dr. P. Sami Associate Professor in Chemistry Dr. S. Vivekanandhan Assistant Professor in Physics
Inaugural & Valedictory Meeting	Dr. R. Palaniappan Associate Professor in Computer Science Dr. S. Muthulakshmi Assistant Professor in Commerce
Lunch Committee	Dr. Bagyalakshmi Assistant Professor in Botany Dr. R. Meena Assistant Professor in English



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**VIRUDHUNAGAR - 626 001, Tamilnadu.**

Accounts & Bill settlement	Mr. S.C. Sankarapandian Office Superintendent
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**Members present:**

S.No.	Member	Signature
1.	Dr. N. Prithivikumar IQAC Additional Co-ordinator	N. Prithi
2.	Dr. R. Palaniappan Associate Professor in Computer Science	R. Palani
3.	Dr. P. Sami Associate Professor in Chemistry	P. Sami
4.	Dr. S. Muthulakshmi Assistant Professor in Commerce	Muthulakshmi-S
5.	Dr. R. Meena Assistant Professor in English	R. Meena
6.	Dr. S. Muthuramkumar Assistant Professor in Botany	S. Muthuramkumar
7.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	N. Alaguman
8.	Dr. M. Kannan Assistant Professor in Zoology	M. Kannan
9.	Dr. S. Vivekanandhan Assistant Professor in Physics	S. Vivekanandhan
10.	Mr. S.C. Sankarapandian Office Superintendent	S. Sankarapandian
11.	Mr. P.M. Karuppasamy Alumni representative	P. Karuppasamy
12.	Ms. R. Sathya, II M.Com. Student representative	R. Sathya
13.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	A. Amirthalakshmi

  
13/12/23

Co-ordinator  
**CO-ORDINATOR**

**Internal Quality Assurance Cell**  
V.H.N.S.N. College, Virudhunagar.



*M. S. Sundara Pandian*  
Chairman & Principal  
Captain Dr. P. SUNDARA PANDIAN  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
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VIRUDHUNAGAR - 626 001, Tamilnadu.



20.03.2023

A meeting of the Internal Quality Assurance Cell will be held on 20.03.2023 (Monday) by 2.45 pm at IQAC to discuss the following matters:

**Agenda:**

1. NAAC sponsored Conference arrangement regarding.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	
9.	Dr. M. Kannan Assistant Professor in Zoology	
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	
12.	Mr. P.M. Karuppasamy Alumni representative	Absent





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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



13.	Ms. R. Sathya, II M.Com. Student representative	<i>R. Sathya</i>
14.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	<i>A. Amirthalakshmi</i>

*[Signature]*  
 CO-ORDINATOR  
 20/3/23

Internal Quality Assurance Cell

V.H.N.S.N. College, Virudhunagar.

To

The HODs for work adjustment



*[Signature]*  
 Chairman & Principal  
 Captain Dr. P. SUNDARA PANDIAN  
 PRINCIPAL  
 VIRUDHUNAGAR HINDU NADARS'  
 SENTHIKUMARA NADAR COLLEGE  
 (AUTONOMOUS)-VIRUDHUNAGAR.

*[Signature]*  
 English

*[Signature]*  
 Commerce

*[Signature]*  
 Physics

*[Signature]*  
 Chemistry

*[Signature]*  
 Botany

*[Signature]*  
 Zoology

*[Signature]*  
 Computer Science



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VIRUDHUNAGAR - 626 001, Tamilnadu.



20.03.2023

### Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell was held on 20.03.2023 (Monday) at 2.45 p.m. in the IQAC Office.

1. IQAC Co-ordinator & Convenor of the Conference explained the progress of the work for the Conference Institutional Values and Best Practices.
2. Convenor briefed about the number of papers received, number of registered outstation participants, number of our College staff registration the status of proceeding in-print and lunch arrangement.
3. Convenor requested all members cooperation to successfully conduct the conference.

### Members present:

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	
9.	Dr. M. Kannan Assistant Professor in Zoology	





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VIRUDHUNAGAR - 626 001, Tamilnadu.



10.	Dr. S. Vivekanandhan Assistant Professor in Physics	
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	
12.	Mr. P.M. Karuppasamy Alumni representative	Absent
13.	Ms. R. Sathya, II M.Com. Student representative	
14.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	

Co-ordinator

**CO-ORDINATOR**

**Internal Quality Assurance Cell**

V.H.N.S.N. College, Virudhunagar.



*M. S. S. 20/04/23*  
Chairman & Principal  
**Captain Dr. P. SUNDARA PANDIAN**  
PRINCIPAL  
VIRUDHUNAGAR HINDU NADARS'  
SENTHIKUMARA NADAR COLLEGE  
(AUTONOMOUS)  
VIRUDHUNAGAR - 626 001

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VIRUDHUNAGAR - 626 001, Tamilnadu.


12.04.2023

A meeting of the following members will be held on 17.04.2023 (Monday) by 9.45 am at IQAC office to discuss the following matters:

**Agenda:**

1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion I questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. S. Muthulakshmi – IQAC Member	Muthulakshmi S
4.	Dr. K. Jotheshwari	K. Jotheshwari 13/04/2023
5.	Dr. N. Sugantha Meena	
6.	Dr. P. Jessintha	P. Jessintha

  
12/4/23  
Co-ordinator

  
Chairman & Principal

To  
The HODs for work adjustment

  
Commerce

  
Business Administration

  
Mathematics

  
Chemistry

  
English (SF)



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

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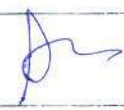

17.04.2023

### Minutes of the Meeting

A meeting of the staff members was held on 17.04.2023 (Monday) by 10.45 a.m at IQAC to analyse the prepared AQAR Criterion I Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to get syllabus with the specification unit-wise regarding National, International, Regional need wherever possible.
2. Resolved to insist the Board of Studies that syllabus revision to be resolved in the BOS with detailed revision carried out unit-wise and correct percentage of revision to be specified.
3. Resolved to give structure of the full programme in each year syllabus.
4. Resolved to increase gender related courses or include in the possible units of the courses.
5. Resolved to insist every department to organise 30 hours Value Added courses.
6. Resolved to insist each department that action taken report taken on feedback about Curriculum to be reflected in the BOS resolution.

### Members present:

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. S. Muthulakshmi – IQAC Member	Muthulakshmi.S
3.	Dr. K. Jotheshwari	K. Jotheshwari 04/07/2023
4.	Dr. N. Sugantha Meena	
5.	Dr. P. Jessintha	

  
Co-ordinator 17/4/23

  
Chairman & Principal 17/04/23



Estd. : 1947



## INTERNAL QUALITY ASSURANCE CELL

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamilnadu.



12.04.2023

A meeting of the following members will be held on 15.04.2023 (Saturday) by 11.30 am at IQAC office to discuss the following matters:

**Agenda:**

1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion II questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. J. Pandiarajan	
4.	Dr. P. Periyakaruppiyah	
5.	Dr. D. Sundarsingh	

12/4/23  
Co-ordinator

Chairman & Principal

To  
The HODs for work adjustment

Physics

Chemistry

Botany

English (SF)



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

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VIRUDHUNAGAR - 626 001, Tamilnadu.




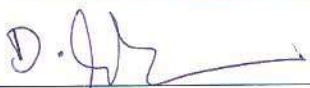
15.04.2023


### Minutes of the Meeting

A meeting of the staff members was held on 15.04.2023 (Saturday) by 11.30 a.m at IQAC to analyse the prepared AQAR Criterion II Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to treat class in-charge faculty members as a mentor. Issues related to the students may be recorded in the mentor e-book.
2. Resolved to finalise Teaching plan for each unit of the syllabus by the faculty handling the course. Head of the Department to ensure completion of the syllabus on time as per the schedule given in the detail syllabi. This is to be informed to the Head of the Department through Principal before each Internal Examination starts.
3. Resolved to publish the Summative Examination Results within 20 days, after the last exam of each programme.
4. Resolved to measure the attainment of Programme Outcome and Course Outcome.
5. Resolved to take Student Satisfaction Survey (SSS) through Google form.

### Members present:

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
3.	Dr. P. Periyakarupiah	
4.	Dr. D. Sundarsingh	

  
Co-ordinator  
15/4/23

  
Chairman & Principal  
15/04/23

## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**




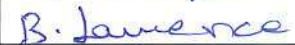


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VIRUDHUNAGAR - 626 001, Tamilnadu.


12.04.2023

A meeting of the following members will be held on 13.04.2023 (Thursday) by 10.30 am at IQAC office to discuss the following matters:

**Agenda:**


1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion III questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. S. Muthuramkumar – IQAC Member	
4.	Dr. J. Kamatchi Eswaran	
5.	Dr. B. Lawrence	
6.	Mr. S. Selvanathan	
7.	Mrs. R. Lavanya	


  
12/4/23  
Co-ordinator

  
Chairman & Principal

To  
The HODs for work adjustment

  
Physics

  
Chemistry

  
Botany

  
Commerce

  
Commerce (SF)

  
English (SF)





## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)  
VIRUDHUNAGAR - 626 001, Tamilnadu.



13.04.2023

### Minutes of the Meeting

A meeting of the staff members was held on 13.04.2023 (Thursday) by 10.30 a.m at IQAC to analyse the prepared AQAR Criterion III Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to recommend the Managing Board to give one lakh as a seed money per teaching faculty to do research for five years.
2. Resolved to encourage faculties for getting social award by their research.
3. Resolved to encourage faculties to apply for research projects.
4. Resolved to encourage faculties to arrange more workshop for the society to share their research knowledge.
5. Resolved to form research Ethics Committee (Animal, Chemical, Bio).
6. Resolved to include research ethics in the research methodology course work.
7. Resolved to encourage faculty members to publish their research finding in the Scopus indexed, SCI indexed are Web of Science indexed journals.
8. Resolved to identify possible consultancy services inside the campus and give training for the faculties to give consultancy services.
9. Resolved to conduct extension service to the neighbourhood for social issues in association with Social Welfare Department.
10. Resolved to conduct extension and outreach programme through Part V courses by having association with Government Agency.
11. Resolved to encourage students to do internship during vacation.

### Members present:

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. S. Muthuramkumar – IQAC Member	
3.	Dr. J. Kamatchi Eswaran	



## INTERNAL QUALITY ASSURANCE CELL

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**VIRUDHUNAGAR - 626 001, Tamilnadu.**



4.	Dr. B. Lawrence	<i>B. Lawrence</i>
5.	Mr. S. Selvanathan	<i>S. Selvanathan</i>
6.	Mrs. R. Lavanya	<i>R. Lavanya</i>

*[Signature]*  
Co-ordinator  
13/4/23

*[Signature]*  
Chairman & Principal  
13/4/23



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)






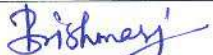
**VIRUDHUNAGAR - 626 001, Tamilnadu.**

12.04.2023

A meeting of the following members will be held on 15.04.2023 (Saturday) by 9.45 am at IQAC office to discuss the following matters:

**Agenda:**

1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion IV questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. R. Meena – IQAC Member	
4.	Mr. G. Rameshkumar	
5.	Dr. N. Nagarajan	
6.	Mrs. S.J. Brishma	

  
12/4/23  
Co-ordinator

  
Chairman & Principal

To  
The HODs for work adjustment

  
Physics

  
Chemistry

  
English

  
Zoology

  
English (SF)

15.04.2023

**MINUTES OF THE MEETING**

A meeting of the staff members was held on 15.04.2023 (Saturday) by 09.45 a.m at IQAC to analyse the prepared AQAR Criterion IV Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to keep classroom name, room number, room size in each classroom outer wall.
2. Resolved to keep register in each meeting hall to know its utility and number of students attended the programme.
3. Resolved to allot makeup rooms for cultural activities and maintain register to know its utility.
4. Resolved to increase ICT facility in class rooms. Currently only 23 class rooms are equipped with ICT facility.
5. Resolved to shift Smart Board facility available in the departments English, BBA and Library to the class rooms.
6. Resolved to recommend the Management to provide LMS software for class rooms.
7. Resolved to provide Wi-Fi facility to the class rooms.
8. Resolved to recommend the Management to allocate budget separately for infrastructure augmentation.
9. Resolved to recommend the Management to purchase e-books and e-journals for College General Library.
10. Resolved to increase the faculty usage of the College Library and maintain separate register for them.
11. Resolved to frame policy for IT and its security.



## INTERNAL QUALITY ASSURANCE CELL

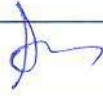




**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**


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VIRUDHUNAGAR - 626 001, Tamilnadu.

12. Resolved to recommend the Management to purchase video mixing unit and facilitate the existing video capture room with sound proof.

13. Resolved to create policy and procedure for maintaining and utilizing physical, academic and support facility.

### Members Present:

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. R. Meena – IQAC Member	
3.	Mr. G. Rameshkumar	
4.	Dr. N. Nagarajan	
5.	Mrs. S.J. Brishma	

  
15/4/23  
Co-ordinator

  
Chairman & Principal

## INTERNAL QUALITY ASSURANCE CELL

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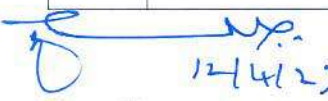
12.04.2023

A meeting of the following members will be held on 17.04.2023 (Monday) by 11.45 am at IQAC office to discuss the following matters:

**Agenda:**


1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion V questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. P. Sami – IQAC Member	
4.	Dr. C. Ganesan	
5.	Dr. M. Annalakshmi	
6.	Dr. M.S. Saravanan	


  
Co-ordinator

  
Chairman & Principal

To  
The HODs for work adjustment

  
Physics

  
Chemistry

  
Mathematics

  
Commerce (SF)



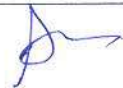

17.04.2023

### Minutes of the Meeting

A meeting of the staff members was held on 17.04.2023 (Monday) by 11.45 a.m at IQAC to analyse the prepared AQAR Criterion V Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to give career counselling to the final year students of each department separately.
2. Resolved to arrange meetings with students for getting students grievances in written form.
3. Resolved to provide facility in the student corner available in the College Website, to file their grievances through Google Form.
4. Resolved to collect Hall tickets of the students when they write Government Examination for their jobs.
5. Resolved to recommend the Controller of Examinations to schedule College Examination based on the scheduled Government Examinations for the students.
6. Resolved to arrange programmes in each department in association with Alumni of their department.
7. Resolved to record evidence for collecting amount from Alumni to arrange programmes inside the campus.
8. Resolved to recommend the Management to arrange separate programmes and activities inside the campus by the Alumni of our College.

#### Members present:

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. P. Sami – IQAC Member	



Estd. : 1947

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VIRUDHUNAGAR - 626 001, Tamilnadu.



3.	Dr. C. Ganesan	<i>C. Ganesan</i>
4.	Dr. M. Annalakshmi	<i>M. Annalakshmi</i>
5.	Dr. M.S. Saravanan	<i>M.S. Saravanan</i>

*[Signature]*  
Co-ordinator 17/1/23

*[Signature]*  
17/1/23  
Chairman & Principal



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**





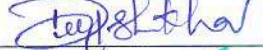
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12.04.2023

A meeting of the following members will be held on 13.04.2023 (Thursday) by 1.45 pm at IQAC office to discuss the following matters:

**Agenda:**

1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion VI questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. M. Kannan – IQAC Member	
4.	Dr. B. Pavalakumar	
5.	Dr. M. vigneeswaran	
6.	Dr. K. Deepshikha	

  
Co-ordinator  
12/4/23

  
Chairman & Principal

To  
The HODs for work adjustment

  
Physics

  
Chemistry

  
Zoology

  
Business Administration

  
English


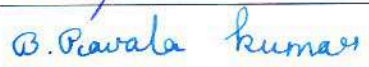
13.04.2023


**MINUTES OF THE MEETING**

A meeting of the staff members was held on 13.04.2023 (Thursday) by 1.45 p.m at IQAC to analyse the prepared AQAR Criterion VI Questionnaire. The following matters were discussed and recommend the administrators to do needful for the possible implementation of the following resolutions.

1. Resolved to recommend the Management to erect board to display Vision and Mission in the South side College entrance.
2. Resolved to recommend to prepare English version of College Annual Day report, College Committee Meeting report and College Board Meeting report with Notary public.
3. Resolved to frame policies for each task involved in the institution.
4. Resolved to arrange administrative training programme for non-teaching staff.
5. Resolved to arrange professional development programme for the teaching faculty for five days.
6. Resolved to evaluate teaching and learning through student feedback about staff after the Award Committee Meeting was over.

**Members Present:**

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. M. Kannan – IQAC Member	
3.	Dr. M. Vigneswaran	
4.	Dr. B. Pavala kumar	
5.	Dr. K. Deepshikha	

  
Co-ordinator

  
Chairman & Principal



## INTERNAL QUALITY ASSURANCE CELL

**VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE**


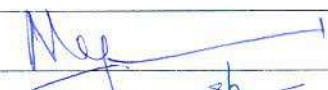


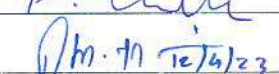
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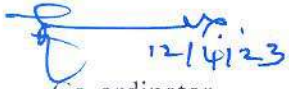
12.04.2023

A meeting of the following members will be held on 13.04.2023 (Thursday) by 3.30 pm at IQAC office to discuss the following matters:

**Agenda:**


1. To discuss merits and shortfalls of our institution on NAAC – AQAR Criterion VII questionnaire.
2. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran – Additional IQAC Co-ordinator	
2.	Dr. A. Sarathi – Special Invitee	
3.	Dr. S. Vivekananthan – IQAC Member	
4.	Dr. K. Nagarajan	
5.	Dr. M. Suresh	
6.	Mrs. P. Geetha	
7.	Mr. G. Ramraj	


  
12/4/23  
Co-ordinator

  
Chairman & Principal

To  
The HODs for work adjustment

  
Physics

  
Chemistry

  
Zoology

  
Botany

  
Commerce

  
Commerce CA (SF)



## INTERNAL QUALITY ASSURANCE CELL

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VIRUDHUNAGAR - 626 001, Tamilnadu.



17.04.2023

### Minutes of the Meeting



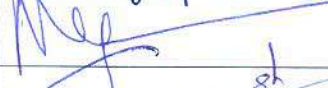

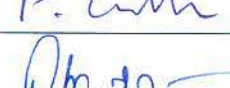

A meeting of the staff members was held on 17.04.2023 (Monday) by 3.00 p.m at IQAC to analyse the prepared AQAR Criterion VII Questionnaire. The following matters were discussed and resolutions were passed.

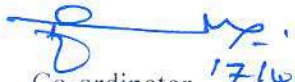
1. Resolved to organize more number of Gender Equity programmes by boys to girls to impart equal thought among boys.
2. Resolved to arrange programmes by inviting transgenders.
3. Resolved to arrange programmes to girls students to explore existing laws and legal writes to women for the security.
4. Resolved to arrange programmes for girls students regarding non-violence and cancer awareness.
5. Resolved to recommend to allocate separate common rooms for women staff.
6. Resolved to recommend the Management to start day care centre inside our campus.
7. Resolved to recommend the Management to install Solar panel in each building in the phased manner and measure the generated solar energy.
8. Resolved to recommend the Management to provide water waste management system in the hostel and College.
9. Resolved to provide facility to use the wastewater from the washbasin for maintaining the trees and plants inside the campus.
10. Resolved to establish Biohazard management protocol and do periodic inspection.
11. Resolved to establish chemical hazard waste management protocol, chemical waste storage space and disposal system.
12. Resolved to recommend the Management to renovate rainwater harvest and those plants to be marked with board and also to be marked in College layout.
13. Resolved to recommend the Management to fix the boards for Motor vehicle restriction path.
14. Resolved to mark pedestrian pathway.
15. Resolved to recommend the Management to conduct Energy Audit, Green Audit and Environment Audit.



16. Resolved to apply for Green Campus Award.
17. Resolved to get certificate from the agency when we implement the programme for seed distribution and plant plantation with the help of Government Agencies.
18. Resolved to create Geotagged photo for scribes when assisting blind students in writing examinations.
19. Resolved to allot more number of restroom for boys and girls students.
20. Resolved to arrange Parent Teacher meeting in each department.
21. Resolved to mark all commemorates day in the College calendar and activities to be arranged on those days.
22. Resolved to introduce new Best Practices inside campus every year.

**Members Present**

S.No.	Member	Signature
1.	Dr. A. Sarathi – Special Invitee	
2.	Dr. S. Vivekananthan – IQAC Member	
3.	Dr. K. Nagarajan	
4.	Dr. M. Suresh	
5.	Mrs. P. Geetha	
6.	Mr. G. Ramraj	

  
Co-ordinator 17/4/23

  
Chairman & Principal 17/4/23



# INTERNAL QUALITY ASSURANCE CELL

VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution Affiliated to Madurai Kamaraj University) (Re-accredited with 'A' Grade by NAAC)

VIRUDHUNAGAR - 626 001, Tamil Nadu.



| Phone : 04562 280154 | Website : www.vhnsnc.edu.in | E-mail : iqac@vhnsnc.edu.in |

17.04.2023

A meeting of the Internal Quality Assurance Cell is proposed to be held on 20.04.2023 (Thursday) by 2.45 pm at IQAC to discuss the following matters.

## Agenda:

1. To review the Conference on Institutional Values and Best Practices conducted on 24.03.2023.
2. To review the activities conducted in the campus during the academic year 2022-2023.
3. Acknowledge our Principal for his service.
4. Other matters if any.

S.No.	Member	Signature
1.	Dr. N. Prithivikumaran IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	
9.	Dr. M. Kannan Assistant Professor in Zoology	
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	





Estd. : 1947

# INTERNAL QUALITY ASSURANCE CELL

## VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

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12.	Mr. P.M. Karuppasamy Alumni representative	
13.	Ms. R. Sathya, II M.Com. Student representative	
14.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	

Co-ordinator

17/4/23

Chairman & Principal



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20.04.2023

## Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell was held on 20.04.2023 (Thursday) at 2.45 pm in IQAC Office.

- 1) Resolved to congratulate Dr.T.Kathirvalavakumar for successfully conducted the NAAC sponsored National Conference.
- 2) IQAC Coordinator appreciated and congratulated all the members for their efforts and dedication to complete the conference successfully in hybrid mode.
- 3) IQAC Coordinator recorded the details of the conference as follows: 46 articles from 5 different states. 39 selected for presentation and publication. 129 faculties registered from 9 different states. 52 participants attended through in-person mode and 77 through on-line mode. 22 members presented through in-person mode and 17 articles presented by on-line mode.
- 4) Resolved to congratulate all department faculty members and principal for being conducted various following list of activities throughout the academic year 2022-23.
  1. Appointed a Counsellor in our College.
  2. Academic Audit was conducted on 12.04.2023 for the academic year 2022-2023. Green Audit, Energy Audit and Environmental Audit was taken in the month of February 2023.
  3. 5 Conferences, 6 Seminars, 34 Workshops, 7 FDPs, 1 Webinars and 46 Competitions organized by different departments in the College.
  4. Conducted Workshop on "Intellectual Property Rights (IPR) and Patents and Design Filing" on 19.12.2022.
  5. Conducted Computer awareness course for the Non-teaching staff from 01.12.2022 to 03.12.2022.
  6. Conducted Workshop on "Code of Ethics" for Teaching Staff and Non-Teaching Staff Members respectively on 25.01.2023 & 20.02.2023.
  7. Conducted Workshop on "Advanced Research Methodology and Statistical Analysis for Social Sciences" on 30.01.2023.





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# INTERNAL QUALITY ASSURANCE CELL

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8. Committee was formed to monitor the signed MoU and kick-up many activities.
9. College Management has provided financial support for the faculty members under seed money, financial support as fellowship for the students under Project Assistance for Students (PASS) and Helping Other Pursue Education (HOPE) for their projects and studies.
10. Conducted National Conference on 24.03.2023 with the financial support of NAAC.
11. Conducted 7 Workshops and 2 FDPs by IQAC.
12. Constructed 3 additional toilets for boys and girls.
13. Constructed Bio Gas plant in hostel.
14. Erected 3 digital notice boards in the College premise.
15. Street lights in the campus were replaced by Solar panel with motion sensor LED bulbs.
16. Given medals for best student in each department of the College.
17. Ranked 76<sup>th</sup> in NIRF 2023 on College category.
18. Prepared the E-Studio for preparing video lectures and prepared 575 video lectures by the faculty members.
19. Planted 250 trees inside our College campus in the academic year 2022-2023.
20. Conducted **Avoid Plastics - Conserve Soil awareness** Motor Cycle Rally by the Staff members to the public of Kodaikanal in our State from 02.07.2022 & 03.07.2022.  
Conducted **Conservation of Environment awareness** Motor Cycle Rally by the Staff members to the public of Rameswaram in our State from 17.12.2022 & 18.12.2022.  
Conducted **Environmental awareness** Motor Cycle Rally by the Staff members to the public of Munnar in our Country from 19.04.2023 & 20.04.2023.
21. 12 MoUs have been signed with reputed research and service organizations.
22. Resolved to approve all the 29 different policies, which were passed in different committees, after having detailed discussion.



Estd. : 1947

# INTERNAL QUALITY ASSURANCE CELL

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- 5) Resolved to congratulate our respected & beloved Principal for his tired less efforts and innovative ideas to uplift our institution in terms of skill, Green campus and discipline in his 12 years period as Principal. Everyone wish him a peaceful and pleasant retired life.

**Members present:**

S.No.	Member	Signature
1.	Dr. N. Prithvikumaran IQAC Additional Co-ordinator	
2.	Dr. R. Palaniappan Associate Professor in Computer Science	
3.	Dr. P. Sami Associate Professor in Chemistry	
4.	Dr. Bagyalakshmi Assistant Professor in Botany	
5.	Dr. S. Muthulakshmi Assistant Professor in Commerce	
6.	Dr. R. Meena Assistant Professor in English	
7.	Dr. S. Muthuramkumar Assistant Professor in Botany	
8.	Captain Dr. N. Alagumanikumar Assistant Professor in Zoology	
9.	Dr. M. Kannan Assistant Professor in Zoology	
10.	Dr. S. Vivekanandhan Assistant Professor in Physics	
11.	Mr. S.C. Sankarapandian Office Superintendent, Senior Administrative Officer	
12.	Mr. P.M. Karuppasamy Alumni representative	
13.	Ms. R. Sathya, II M.Com. Student representative	
14.	Ms. A. Amirthalakshmi, II M.Sc. Physics Student representative	

Co-ordinator 20/4/23

Chairman & Principal